

Oberlin College & Conservatory

Requirements of Student Organizations

Policy Title: Requirements of Student Organizations

Responsible Position for Policy: Tina Zwegat - Director of Student Activities & Orientation, Associate Director of the Student Union

Office/Department Responsible for Policy: Student Union Office (Wilder 111)

Division Responsible for Policy: Student Life

Original Issue Date:

Last Revision Date: (05/27/2020)

Log of Previous Revisions: (02/2020)

I. Policy Purpose: Student Organizations must be chartered

II. Policy Statement: These requirements must be met to be considered a recognized student organization.

III. Policy Scope/Eligibility: Policy applies to all Student organizations.

IV. Administration: Tina Zwegat - Director of Student Activities & Orientation, Associate Director of the Student Union

V. Procedures:

- I. Requirements of Student Organizations
- II. Student organizations must be chartered. Charters are accepted until March 1 of each year. Charters must be approved by:
 - A. Joint Chartering Sub-committee
 - B. Senate
 - C. Student Life Committee
 - D. General Faculty

- III. Students organizations are required to submit an officer list by May 1 of each year to the Student Union Office in order to be considered active.
- IV. Student organizations interested in having an office/store space in Wilder must submit a Service Application to the Student Union Office by the date indicated each year (normally by May 1).
- V. Student organizations with office/storage space in wilder must sign a yearly lease.
- VI. Student organization treasurers must attend treasurer training in order to be permitted to access their budgets.

Reviewed: 2.2020

I.