### Oberlin College

### Annual Fire Safety Report

### 2017

*The information and statistics contained herein are being presented to the Oberlin College community in compliance with Fire Safety Procedures, Statistics, Reports and Documentation requirements of The Higher Education Opportunity Act (Public Law 110-315) (HEOA), enacted August 14, 2008. It joins the Oberlin College Annual Security Report, complying with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Oberlin College publishes both reports on the web at <* *http://new.oberlin.edu/office/safety-and-security/> and in brochure format. Paper copies of each are available for individuals to pick up at the Office of Safety and Security, 159 West Lorain Street, Oberlin, OH 44074, or, to have a copy mailed to you, send a written request to the Office of Safety and Security by interoffice mail, or by email to* *Dave.Bender@oberlin.edu**. You may also make the request by phone: (440) 775-8877.*

**Oberlin College Safety and Security Office**

**159 West Lorain Street**

**Oberlin, Ohio 44074**

**Emergency Line: 440-775-8911**

**Emergency (Police, Fire, Ambulance): 911**

(Call goes directly to County Emergency Services, not through

Oberlin College Safety and Security)

College Extension: 58911

**Service Number (Non Emergency) 440-775-8444**

College Extension: 58444

Administrative Offices: 440-775-8877

College Extension: 58877

**Student Shuttle Service: 775-RIDE (7433)**

College Extension: 57433

### Procedures for Reporting Fires on Campus

Fire incidents, fires, fire alarms, suspected incidents that could turn into a fire and suspicious activities should be reported in a timely manner to the Safety and Security office, 159 W. Lorain St., in person or by telephone to campus ext. 58911. The Safety and Security office can be dialed from most telephones on campus, and may be reached from campus emergency “blue light” phones by activating the call button. College Village Housing and 137 Elm Street Housing must dial 775-8911. Cell phones with other than local area codes should include the local area code, (440) 775-8911.

While many buildings on campus have fire alarm systems that activate upon detection of circumstances interpreted to be related to fire detection, occupants should activate the nearest fire alarm pull station (frequently located adjacent to exits) if one is present and a fire alarm is not already sounding.

Emergencies on campus may also be reported directly to the Lorain County 9-1-1 System by dialing 911 from your campus telephone. The countywide emergency 911 service will directly contact fire, law enforcement, or EMS rescue services, who may request assistance from the office of Safety and Security. This service is not available when using the campus emergency "Blue Light" telephone system, and there is no automatic notification to the Safety and Security office through the county 911 system.

For purposes of including a fire in the statistics in the Annual Fire Safety report, students and employees should report all fires, even those that have been extinguished, or are being reported “after the fact” to the Office of Safety and Security, or to the Director or Assistant Director of Safety and Security directly.

**General description of on-campus housing facility fire safety systems,**

**monitoring, and response**

The Oberlin College fire alarm system in service for on-campus student residential halls complies with the National Fire Protection Association (NFPA) 72 Chapter 6 through a microprocessor based fire alarm system. The system sounds an alarm at the protected premises as the result of the manual operation of a fire alarm box (pull station) or the operation of protection equipment or systems, such as water flowing in a sprinkler system, the detection of smoke, or the detection of heat. The activation of an alarm (change of status of the initiating device) is communicated in accordance with NFPA 72 Chapter 8 via the public switched telephone network to a contracted central station monitoring service, whose servers and operators, upon receipt of the signal, take action as required by NFPA 72, including notification to the Lorain County Emergency 911 System, which in turn dispatches municipal fire department services (Oberlin Fire Department) to respond to the location of the alarm.

Oberlin College Safety and Security communication officers, located on campus at 159 West Lorain Street, receive notification on premises at the Safety and Security office for residential hall fire alarms, through a microprocessor based portal, and communicate a multiplex designated building zone or specific addressable alarm location to the Lorain County Emergency 911 system and to on-duty campus security officers. Communication officers also dispatch campus security officers in response to notification from the monitoring service of alarms, trouble alarms, and supervisory alarms affecting College Village Housing units on Union and Goldsmith Streets (Union Street Housing), at 36 South Pleasant (Firelands) and at 137 Elm Street, or in response to community member reports of fire alarms or fire related incidents. Campus security officers respond to the location of the fire alarm or incident to assist Oberlin Fire Department in access, requested information, confirmation of evacuation of known persons affected by the area in alarm; to communicate with and respond to the community affected by the fire alarm; and to activate any on-call notification systems within the College according to situational requirements.

Oberlin College Safety and Security communication officers who receive notice of stand-alone fire alarm devices or fire-related incidents in any of the College Village Housing Units notify Lorain County Emergency 911 System, which in turn dispatches municipal fire department services (Oberlin Fire Department or their mutual aid assistant) to respond to the location of the alarm. Campus security officers respond to the location of the fire alarm to assist Oberlin Fire Department in access, requested information, confirmation of evacuation of known persons affected by the area in alarm; to communicate with and respond to the community affected by the fire alarm; and to activate any on-call notification systems within the College according to situational requirements. Residents of College Village Housing may also call the Lorain County Emergency 911 System directly to report their fire or fire alarm activation.

**Description of Fire Safety Systems for Each On Campus Housing Facility**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **R-2 Residential Halls**  | **Fire Alarm Type** | **Audi-ble /****Visual****Alarm**  | **Heat/Smoke Detection** | **Manual Fire Alarm (Pull Station)** | **Sprinkler System** | **Cook-ing** **Hoods** | **# Fire Drills Calen-dar** **Year 2015** |
| **Allencroft** 134 South Professor | Address-able Panel | Both  | Residential Rooms, Mechanical, Common Areas | Yes | No | No | 4 |
| **Asia House**(Quadrangle)40 West Lorain Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Bailey House** 208 North Professor Street | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | No | 1 | 4 |
| **Baldwin Cottage** 30 South Professor Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Barnard House**148 North Professor | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | No | No | 4 |
| **Barrows Hall**145 Woodland | Multiplex Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | No | No | 4 |
| **Burton Hall**194 North Professor | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 2 | 4 |
| **Dascomb Hall**140 West College | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | No | 3 | 4 |
| **East Hall**176 North Professor | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | No | 0 | 4 |
| **Fairchild House**93 Elm Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | No | 1 | 4 |
| **Firelands**136 South Pleasant | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas  | Yes | Wet Pipe Water Flow Protection |  | 4 |
| **Harkness House**113 West College | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | No | 1 | 4 |
| **Harvey House** 96 South Professor Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Johnson House**  216 South Professor | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 0 | 4 |
| **Kade** (German House)104 South Professor | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Kahn Hall**169 North Professor Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Keep Cottage**154 North Main Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Langston Hall**95 Union Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 0 | 4 |
| **Lord-Saunders**  126 Forest Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 2 | 4 |
| **Noah Hall**167 Woodland Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 2 | 4 |
| **Old Barrows**207 South Professor Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | No | 1 | 4 |
| **Price** 100 Forest Street | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **South Hall**121 Elm Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | No | 3 | 4 |
| **Talcott Hall**2 South Professor Street | Address-able Panel | Both  | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Tank Hall**110 East College Street | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | Wet Pipe Water Flow Protection | 1 | 4 |
| **Zechiel House**207 Woodland Street | Address-able Panel | Both | Residential Rooms, Mechanical, and Common Areas | Yes | No | 0 | 4 |

**2016 Apartment Style Housing Units**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  **College Village Apartment Style Housing**  |  **Fire Alarm Type** |  **Audible** **Visual****Alarm**  |  **Heat/Smoke Detection**HW—Hard WiredB—Battery Operated |  **Manual Fire Alarm (Pull Stations)** |  **Sprinkler System** |  **Cooking** **Hoods** |  **# of Fire Extinguishers****Provided** |
| 20 East Lorain |  Stand alone | Audible |  HW-2, B-3 |  No |  No |  No |  1 (Kitchen) |
| 22 East Lorain |  Stand alone | Audible |  HW-2, B-3 |  No |  No |  No |  1 (Kitchen) |
| 61 East Lorain |  Stand alone | Audible |  B-5 |  No |  No |  No |  1 (Kitchen) |
| 68 Elmwood Place  |  Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 75 Elmwood Place # 2 |  Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 83 Elmwood |  Stand alone | Audible |  B1 |  No |  No |  No |  1 (Kitchen) |
| 84 Elmwood |  Stand alone | Audible |  HW-1, B-1 |  No |  No |  No |  1 (Kitchen) |
| 137 Elm |  Address-able Panel | AudibleStrobe visual |  HW-36 |  Yes |  No |  No |  1 (Kitchen) |
| 140 Elm |  Stand alone | Audible | HW - 2, B-1 | No | No | No |  1 (Kitchen) |
| 148/150 Elm |  Monitored Addressable | Audible | HW--25 | 4 PS | No | No |  1 in each (Kitchen) |
| 37 Elmwood Place |  Stand alone | Audible |  B-4 |  No |  No |  No |  1 (Kitchen) |
| 15 North Cedar |  Stand alone | Audible |  HW-1, B-4 |  No |  No |  No |  1 (Kitchen) |
| 29 North Cedar |  Stand alone | Audible | HW – 1, B-1 | No | No | No |  1 (Kitchen) |
| 35 North Cedar |  Stand alone | Audible |  B-10 |  No |  No |  No |  1 (Kitchen) |
| 45 North Cedar |  Stand alone | Audible |  B-10 / B-8 |  No |  No |  No |  1 (Kitchen) |
| 51 North Cedar |  Stand alone | Audible |  B-8 |  No |  No |  No |  1 (Kitchen) |
| 69 North Cedar |  Stand alone |  Audible  |  B-6 |  No |  No |  No |  1 (Kitchen) |
| 78 South Professor |  Integrated  |  Audible;  |  Smoke Detectors  |  No |  No |  No |  1 (Kitchen) |
| 148 South Professor |  Stand alone | Audible |  HW-1, B-9 |  No |  No |  No |  1 (Kitchen) |
| 195 North Professor |   Integrated Wired Stand-alone |   Audible; Strobe visual |  HW-8 |  No |  No |  No |  1 (Kitchen) |
| 201 North Professor |  Stand alone | Audible |  HW-6, B-1 |  No |  No |  No |  1 (Kitchen) |
| 258 North Professor |  Stand alone | Audible |  HW-4 |  No |  No |  No |  1 (Kitchen) |
| 270 North Professor |  Stand alone | Audible |  HW-6, B-1 |  No |  No |  No |  1 (Kitchen) |
| 284 North Professor |  Stand alone | Audible |  HW-3, B-3 |  No |  No |  No |  1 (Kitchen) |
| 135 West College | Stand Alone | Audible |  B-1 | No  | No | No | 1 Kitchen |
| 136 West College | Stand alone | Audible |  B-2 | No | No | No | 1 Kitchen |
| 129 West College |  Stand alone | Audible |  B-8 |  No |  No |  No |  1 (Kitchen) |
| 186 West College #1 & #2 |  Stand alone | Audible |  B-11 |  No |  No |  No |  1 (Kitchen) |
| 190 West College  | Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 200 West College |  Stand alone | Audible |  HW-2, B-5 |  No |  No |  No |  1 (Kitchen) |
| 152 West Lorain |  Stand alone | Audible |  B-9 |  No |  No |  No |  1 (Kitchen) |
| 158 West Lorain |  Stand alone | Audible |  B-8 |  No |  No |  No |  1 (Kitchen) |
| 197 West Lorain |  Stand alone | Audible |  B-6 |  No |  No |  No |  1 (Kitchen) |
| 108 Woodland |  Stand alone | Audible |  HW-6 |  No |  No |  No |  1 (Kitchen) |
| 116 Woodland |  Stand alone | Audible |  HW-2, B-6 |  No |  No |  No |  1 (Kitchen) |
| 124 Woodland |   Integrated Wired Stand-alone |  Audible; Strobe visual |  HW-6 |  No |  No |  No |  1 (Kitchen) |
| 136 Woodland |  Stand alone | Audible |  HW-1, B-1 |  No |  No |  No |  1 (Kitchen) |
| 142 Woodland |  Stand alone | Audible |  HW-3, B-1 |  No |  No |  No |  1 (Kitchen) |
| 148 Woodland |  Stand alone | Audible |  HW-7, B-3 |  No |  No |  No |  1 (Kitchen) |
| 152 Woodland |   Integrated Wired Stand-alone |   Audible; Strobe visual |  HW-11 |  No |  No |  No |  1 (Kitchen) |
| 160 Woodland |  Stand alone | Audible |  B-6, HW-1 |  No |  No |  No |  1 (Kitchen) |
| 166 Woodland |  Stand alone | Audible |  B-6 |  No |  No |  No |  1 (Kitchen) |
| 170 Woodland |   Integrated Wired Stand-alone |   Audible; Strobe visual |  HW-7 |  No |  No |  No |  1 (Kitchen) |
| 184 Woodland |  Stand alone | Audible |  HW-2, B-1 |  No |  No |  No |  1 (Kitchen) |
| 190 Woodland |  Stand alone | Audible |  HW-11, B-1 |  No |  No |  No |  1 (Kitchen) |
| 64 East College # 2 |  Stand alone | Audible |  HW-2, B-6 |  No |  No |  No |  1 (Kitchen) |
| 108 East College #2 |  Stand alone | Audible |  HW-1, B-5 |  No |  No |  No |  1 (Kitchen) |
| 120 East College |  Stand alone | Audible |  B-12 |  No |  No |  No |  1 (Kitchen) |
| 143 West College #1, 2E, 2W |  Stand alone | Audible |  HW-1, B-5 |  No |  No |  No |  1 (Kitchen) |
| 149 West College |  Stand alone | Audible |  B-7 |  No |  No |  No |  1 (Kitchen) |
| 190 West College # 2 |  Stand alone | Audible |  HW-2, B-3 |  No |  No |  No |  1 (Kitchen) |
| 140 North Main |  Stand alone | Audible |  B-6, B-2, B-2 |  No |  No |  No |  1 (Kitchen) |
| 148 North Main |  Stand alone | Audible |  B-9 |  No |  No |  No |  1 (Kitchen) |
| 168 North Main #1 and # 2 |  Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 12 North Pleasant |  Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 16 North Pleasant |  Stand alone | Audible |  B-1 |  No |  No |  No |  1 (Kitchen) |
| 40 North Pleasant |  Stand alone | Audible |  B-8 |  No |  No |  No |  1 (Kitchen) |
| 41 North Pleasant |  Stand alone | Audible |  B-4 |  No |  No |  No |  1 (Kitchen) |
| 62 North Pleasant |  Stand alone | Audible |  B-3 |  No |  No |  No |  1 (Kitchen) |
| 66 North Pleasant |  Stand alone | Audible |  B-5 |  No |  No |  No |  1 (Kitchen) |
| 70 North Pleasant |  Stand alone | Audible |  B-6, HW-2 |  No |  No |  No |  1 (Kitchen) |
| 76 North Pleasant |  Stand alone | Audible |  B-5 |  No |  No |  No |  1 (Kitchen) |
| 61 Willard Court |  Stand alone | Audible |  B-5 |  No |  No |  No |  1 (Kitchen) |
| **Firelands Apartments** 36 South Pleasant | Addressable Panel | Yes | Residential Rooms, Mechanical, Common  Areas | Yes | Wet Pipe Water Flow Protection |   | 1 (in each Kitchen) |
| **Union Street Apartments**96,102,110,118,126 Union and268, 270,272, 276,284,290 Goldsmith | Addressable Panel | Yes | Residential Rooms, Mechanical, Common  Areas | Yes | Wet Pipe Water Flow Protection |   | 1 (in each kitchen) |

**Fire Alarm Drills**

Ohio Fire Administrative Code 1301:7-7-04 Emergency Planning and Preparedness requires fire drills for all occupants in college and university (residential hall) Group R-2 buildings, per Section 405. College Residence Halls fall within this requirement and they, along with College Village Housing units located at Firelands apartments, complete Emergency Evacuation Drills:

* Safety and Security Officers perform approximately two fire and evacuation drills per semester during fall and Spring Semesters. When summer conference attendance indicates, an additional summer drill may be performed, especially where children’s camps are in residence..
* Drills are held at unexpected times and under varying conditions to simulate the unusual conditions that occur in case of fire.
* Records are maintained of required emergency evacuation drills and are made available to the Fire Department upon their request.
* Records of fire drills include the following information:
1. identity of the person conducting the drill
2. time and date of the drill
3. notification method used
4. staff members on duty and participating
5. number of occupants evacuated
6. special conditions simulated
7. problems encountered
8. weather conditions when occupants were evacuated
9. time required to accomplish the evacuation
* Emergency evacuation drills are initiated by activating the fire alarm system in the building involved.
* As building occupants arrive at the assembly point, efforts are made to determine if all occupants have been successfully evacuated or have been accounted for.

During at least one fire alarm drill per year, normally the first drill completed within ten days of Fall Semester start-up, an official of Oberlin Fire Department is invited to participate in fire safety education and instruction at the scene of the fire drill evacuation. Oberlin Fire Department participated in this process in September, 2008; Oberlin Police Department participated in this process in September, 2009; Safety and Security officers shared information on fire safety and evacuations in 2010, 2011 and 2012, and 2013.

Apartment style College Village Housing does not fall within this requirement for Fire Alarm Drills, and the nature of the required smoke detectors for apartment-style living does not permit an unannounced fire evacuation drill. Rather students are given information about fire safety and building evacuation once a year, during Fall Semester, to raise their awareness of fire safety evacuation practices.

Fire evacuation drills are completed four times per year in Firelands Housing and in 137 Elm Street, and twice a year in Union Street Housing units of Village Housing.

**Oberlin College Smoking Policy**

The General Faculty voted to adopt the following policy regarding a campus-wide smoking ban in the fall of 1993:

Oberlin College has enacted a policy to limit smoking on campus by its faculty, staff, students and visitors to outdoor areas away from building entrances and exits. Smoking is banned at all times in all campus buildings including libraries, offices, residence halls, cooperative housing units, and designated village housing units, dining rooms, laboratories, classrooms, lounges, etc. Smoking is banned at all times in all campus buildings and College-owned vehicles. Violators may be reported to building representatives or to the office of Safety and Security. Each community member is responsible for understanding the smoking policy and is encouraged to educate his/her peers.

Smokers must stand far enough away from entrances, exits, and intake vents so people do not have to pass through smoke to enter or leave, or smell smoke form vents while within the building. Employees and visitors must smoke at least 30 feet away from doors and vents. (Enacted in the Department of Human Resources 11/01/93; Revised 06/20/07, 09/04/08.) In 2011 the Mudd Library building began applying fines to those smokers identified as closer to the building entrances than allowed. In 2013-2014 Electronic cigarettes were added to the ban of smoking within Oberlin College buildings.

On July 01, 2016 Oberlin College instituted a smoke-free campus which covered the entire Oberlin College campus except for the Tappan Square. This area will remain permissible for smoking. It will be reviewed in the spring of 2018. Signs, table tops, announcements, and mailings were provided to assure that all members of the Oberlin community and its visitors were aware of the smoke-free campus.

**Residential Hall Fire Safety Policies and Rules**

In addition to the College Smoking Policy, the Oberlin College *Regulations, Policies, and Procedures* handbook, distributed to first year students annually in print in the early Fall Semester, and found on the College website < <http://www.oberlin.edu/students/handbook/>> for information regarding Fire Safety and items not permitted in College Housing, as follows:

**Dangerous Weapons, Fireworks, or Explosives**. Because of the danger posed to the College community, possession of dangerous weapons, fireworks, or explosives on College property is expressly forbidden. Definition of these items includes, but is not limited to, the following: firearms (to include BB guns and all other types of air or spring-powered weapons), knives, firecrackers or sparklers, gunpowder, dangerous instruments (including lock-picking devices), and unstable and hazardous chemicals, except for those stored and used in the appropriate laboratory facilities.

**Use of Fire Escapes**. Use of the fire escapes on any College building is permitted in emergency situations only. Any nonemergency use of fire escapes is expressly forbidden and will be considered an act of trespass.

### Fire Safety Policy for Village Housing

All on-campus residents must abide by state, local, and College regulations regarding fire-safety. Failure to comply with these regulations jeopardizes the safety of others and may result in fines, judicial action, and/or eviction.

* Residents may not limit access to or block fire escapes, room windows and doors, or other exits with furniture or other obstacles/objects.
* Excessive wall coverings to include posters, tapestries, flags, and pictures are not permitted. (No more than 20% of any wall surface may be covered).
* Basement and attic access is prohibited, regardless of whether the spaces have been locked off by the College.
* The oven and stovetop must be kept clean of grease build-up.
* Smoke detectors are located in each apartment and/or house. Smoke detectors are never to be tampered with or covered.)
* Porches and yards, especially in the front of the house/apartment, must remain free of trash, interior furnishings, and generalized clutter.

Please see the Oberlin College *Regulations, Policies, and Procedures* handbook or our website <www.oberlin.edu/resed> for more information regarding Fire Safety and items not permitted in College Housing. The College Village handbook may be found on line on the ResEd web site at: <http://www2.oberlin.edu/resed/housing/village.html>

**Residential Education Life Safety Policy** Residents agree to abide by state, local, and College regulations regarding fire, safety, and sanitation as stated within the below Regulations. Failure to comply with these regulations jeopardizes the safety of self and others and may result in judicial action and/or fines.

* **Equipment** Tampering with, misuse of, or vandalism tolife-safety equipment in any College building is

 a violation of state law. Equipment includes but is not limited to fire extinguishers, heat sensors, pull boxes, fire doors, exit signs, smoke detectors, door closures, and fire hoses. Causing a false fire alarm to sound may result in disciplinary action. Evacuation from the building by all residents is required when the fire alarm sounds. Use of the fire escape of any College building is permitted in emergency situations only. Any non-emergency use of fire escapes is prohibited and will be considered an act of trespass. Tampering with Life Safety Equipment is addressed within the College with fines up to and including $300.00 and Probation through Judicial Sanction, plus repair or replacement costs. This is in addition to any criminal or civil application of penalties.

* **Egress from room** Fire escapes, room windows, and other means of egress may not be blocked by furniture or other obstacles. Items may not block or limit access to the door, window or fire escape of any building.
* **Door closures/smoke detectors/evacuation** **signs** Removing, covering, or tampering with automatic door closers, smoke detectors, and/or evacuation signs is prohibited.
* **Housekeeping** Excessive accumulation of paper and/or clothing on the floor(s) may constitute a fire hazard and/ or pest concern. If the state of a student’s room is determined to be a hazard/concern, he or she will be given notice to correct the situation. Failure to do so within 24 hours may result in judicial action.
* **Prohibited and Regulated Items**
	1. **Electrical appliances** Air conditioners and cooking appliances –including microwave ovens, immersion heaters,popcorn poppers, hot plates, and water heatersare prohibited from use in students’ residencehall rooms. Electrical appliances permitted inall College housing include TVs, radios, stereos,telephones, fans, typewriters, personal computers,and hair dryers, as well as curling and clothingirons and coffee makers/pots with automatic shutofffeatures.
	2. **Wall Hangings** Excessive wall coverings are prohibited; no more than 20% of the wall surface may be covered. Canopy arrangements and hangings from the ceiling are prohibited.
	3. **Refrigerators** Only one refrigerator per room is allowed inCollege housing. Divided doubles are consideredone room. Capacity of refrigerators may notexceed five cubic feet except for refrigeratorsprovided by the College in Village Housing.
	4. **Grounded extension cords** Extension cords must be grounded and shouldbe protected with fuse devices (surge protectors)throughout College housing.
	5. **Combustible materials** The presence of combustible materials including but not limited to gasoline, kerosene, paints,and thinners, or of poisonous or hazardouschemicals, or fireworks or explosives is prohibitedthroughout College housing.
	6. **Electric blankets** Electric mattress pad covers and electric blanketsare prohibited in College housing.
	7. **High-wattage lamps** The use of halogen lamps or of light bulbs ofhigher wattage than the specified rating in thelight fixture is prohibited throughout Collegehousing.
	8. **Portable heaters** Use of electric, kerosene, or other types ofportable space heaters is prohibited in Collegehousing.
	9. **Non-flammable waste containers** Only flame retardant wastebaskets are permitted in College housing.
	10. **Furnishings** Water beds and other pieces of water-filledfurniture are not permitted in College housing. Inaddition, wooden structures, including lofts androom dividers are prohibited. Curtains, blinds,and/or window treatments other than thoseprovided by the College are prohibited.
	11. **Bicycles** Bicycles may be stored in individual student roomsin College housing if they do not block egress.Motorized bicyclesor motorcycles may not be stored in any facility.Motorcycles and motorized bicycles found inCollege housing or other facilities will be removedat the owner’s expense.
	12. **Decorations** Presence of burned candles, incense, or anythingwith an open flame, even for religious purposesis not allowed in College housing. In addition,live or cut trees, live wreaths, and/or artificialtrees over four feet tall are prohibited in Collegehousing.

Housing and Dining Regulation violations are heard by the Residential Education Deans and Resident Directors. Penalties for violations may be educational in nature, can include fines up to $300 and Probation, plus repair or replacement costs (for tampering with life safety equipment, i.e. fire extinguishers, smoke detectors, etc.) and can result in dismissal from College housing in cases of cumulative disciplinary history or damage to college housing, property, and in response to facility emergencies resulting from fire, water, or weather damage. Students may be required to vacate College housing until a hearing on the matter is held according to *Student Regulations, Policies and Procedures.* In the Fall of 2014, the City of Oberlin began enforcing fines in City Ordinance for repeat responses to nuisance fire alarms. Consequently, the judicial process for causes of fire alarms in residence halls are reviewed by a judicial coordinator who meets with students identified as possibly causing nuisance fire alarms for consideration of educational approaches and fines related to their activity which caused an alarm.

**Fire Evacuation Procedures**

Residents should be familiar with fire evacuation plans posted on the inside of their residential hall door, and familiarize themselves with two evacuation routes from their rooms and common spaces within their residential halls. General recommendations for response to a fire emergency include:

* Activate nearest fire alarm pull station if fire alarm is not already sounding.
* Call Emergency 911, then Safety and Security at (440) 775-8911 or Ext 58911.
* Notify occupants and help those needing assistance in the immediate area.
* Confine the fire by closing doors as you exit.
* Evacuate the building at the nearest exit and account for others you know are present.
* Do not re-enter the building until authorized to do so by emergency personnel.

When a resident hears the building’s fire alarm, they are expected to:

* Immediately exit the building, closing the room door. Evacuation is mandatory.
* Use stairs; do not use elevators
* Take personal belongings (ID, keys, purse, and wallet) and dress appropriately for weather.
* If the door handle is warm to the touch, or there is smoke in the hallway, stay in the room with the door closed, call 911, and attract attention at a window.
* If smoke is present an alternative is to crawl along the floor or stairs where air is fresher.
* Move all personnel to a safe area, away from the building in danger, and report what you know about the presence of other still in the building.

Students who live in Village Housing units with stand alone systems (systems which do not automatically notify a monitoring agency to report a fire) should report any fire incident by phoning Emergency 911.

* Know in advance at least two avenues of exit from your room.
* Notify other occupants there is a fire as you exit.
* Confine the fire by closing doors as you exit.
* Evacuate the building at the nearest exit and account for others you know are present.
* Do not re-enter the building until authorized to do so by emergency personnel.

**Fire Safety Education**

Fire safety evacuation procedures are presented during the first fire evacuation drill of the academic year, presented during the first ten days of class by Safety and Security supervisors and officers performing the fire drill. Information is also distributed in passive education through instructions for evacuation on the interior of Residential Hall room doors, in emergency procedures distributed in the *Student Regulations, Policies and Procedures*, in the College phone directory, in the College Village and Off Campus Housing handbooks, through a pamphlet distributed to Commencement and Conference residents, and through literature distributed during orientation and other select times deemed appropriate. Residential Education in-hall programming includes presentations by Oberlin Fire Department, when requested by the hall, and educational programs targeting life skills such as cooking safety.

Residential Education and other student employers, such as the Student Union Office invite presentations by the Oberlin Fire Department in fire safety, evacuation procedures, and use of fire extinguishers during their annual training preceding Fall Semester. The Environmental Health and Safety Manager sponsors select trainings for Facilities Operations staff. The fire alarm contractor (Simplex-Grinnell-Tyco) presents trainings and information relating to the operation and maintenance of the fire alarm systems on campus to campus security staff and to College electricians.

Residential Education staff present materials in all residential halls outlining safe practices and prohibited items and through Life Safety Inspections educate community members in responsible practices relating to materials and items that contribute to safe living. The information is presented at hall meetings through resident directors and RA’s, by posting prior to inspections, through copies specific to practices found in rooms during inspections, through follow-up to inspections for corrections. Judicial review and sanctions for fire safety violations are based on education in fire safety practices and utilize FEMA fire safety film and assignment of written research papers as well as monetary fines.

For students who apply to live in College Village Housing or ask to be released off-campus attend a seminar or orientation session where pertinent information on fire safety (how fire alarm devices operate and fire evacuations for Village Housing; general fire safety information for off campus apartment searches) is given.

Fire safety information pamphlets and programming may be requested by any member of the Oberlin College community by contacting any Safety and Security officer at the Office of Safety and Security.

The Oberlin City Fire Department website, < <http://www.oberlin-fire.com>> offers educational information including Residential Hall Fire Safety information. The Oberlin Fire Department, located at Main and Hamilton Streets, may be contacted during administrative hours, Monday through Friday at 440-774-3211 for information on fire safety, emergency preparedness, and permissions.

**Oberlin College Annual Fire Safety Report**

Oberlin College maintains on-campus student housing and collects fire statistics, published in this 2017 Oberlin College Annual Fire Safety Report. The statistics published in this report are for the calendar years2014, 2015. And 2016.

For purposes of fire safety reporting, a fire is *“Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”*

The Cause Categories fall within the following information:

* *Unintentional Fire*

Cooking

Smoking materials

Open flames

Electrical

Heating equipment

Hazardous products

Machinery / Industrial

Natural

Other

* *Intentional Fire*
* *Undetermined Fire*

**Fire Statistics for On-Campus Housing Facilities**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | 2014 |  |  | 2015 |  |  | **2016** |  |
| ***Name of Facility*** | *Fires* | *Injuries* | *Deaths* | *Fires* | *Injuries* | *Deaths* | ***Fires*** | ***Injuries*** | ***Deaths*** |
| Allencroft  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Asia House (Quadrangle) | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Bailey House  | 0 | 0 | 0 | 0 | 1 | 0 | **1** | **0** | **0** |
| Baldwin Cottage  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Barnard House | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Barrows Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Burton Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Dascomb Hall  | 1 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| East Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Fairchild House  | 1 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Firelands | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Harkness House | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Harvey House  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Johnson House  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Kade House  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Kahn Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Keep Cottage | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Langston Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Lord-Saunders  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Noah Hall | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Old Barrows | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Price House  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| South Hall | 1 | 0 | 0 | 1 | 0 | 0 | **0** | **0** | **0** |
| Talcott Hall | 0 | 0 | 0 | 0 | 0 | 0 | **1** | **0** | **0** |
| Tank Hall | 1 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| Zechiel House | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| **Village Housing:** |  |  |  |  |  |  |  |  |  |
| 20 East Lorain | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 22 East Lorain | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 61 East Lorain | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 68 Elmwood  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 75 Elmwood  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 83 Elmwood | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 84 Elmwood | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 137 Elm | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 148/150 Elm | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 37 Elmwood Place | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 15 North Cedar | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 35 North Cedar | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 45 North Cedar | 1 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 51 North Cedar | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 78 South Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 148 South Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 195 North Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 201 North Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 270 North Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 284 North Professor | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 135 West College | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 149 West College | 1 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 186 West College #1 & #2 | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 190 West College  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 200 West College | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 152 West Lorain | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 158 West Lorain | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 108 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 116 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 124 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 136 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 142 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 148 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 152 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 160 Woodland | 0 | 0 | 0 | 1 | 0 | 0 | **0** | **0** | **0** |
| 166 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 170 Woodland | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| 64 East College # 1 and #2 | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 108 East College #1,#2, and #3 | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 120 East College | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 143 West College  | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 149 West College | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 190 West College # 2 | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 140 North Main | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 148 North Main | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 168 North Main #1 and # 2 | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 183 North Main | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 12 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 16 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 40 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 41 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 62 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 66 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 70 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 76 North Pleasant | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 61 Willard Court | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 268 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 270 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 272 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 276 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 284 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 290 Goldsmith | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 96 Union | 0 | 0 | 0 | 1 | 0 | 0 | **0** | **0** | **0** |
| 102 Union | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 110 Union | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 118 Union | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 118 Union | 0 | 0 | 0 | 0 | 0 | 0 | **0** | **0** | **0** |
| 197 West Lorain\* | - | - | - | - | - | - | **-** | **-** | **-** |
| 258 North Professor\* | - | - | - | - | - | - | **-** | **-** | **-** |
| **Totals** | 7 | 0 | 0 | 3 | 0 | 0 | **2** | **0** | **0** |

* Two Village Houses were added in the Fall of 2015, and so no statistics are published yet for those residences.

**Fires – On campus Student Housing Facilities**

**Below is the required data for each fire in an On-campus Student Housing Facility for 2016:**

Bailey #139, Cooking fire No property damage, no injuries, no deaths Dormitory February 6, 2016 at 12:43 am

Talcott Kitchen, Cooking fire $18,000 damage, no injuries, no deaths Dormitory February 22, 2016 at 6:28 pm

***Below is the required data for each fire in an On-campus Student Housing Facility for 2015:***

160 Woodland Street, Cooking Fire No property damage, no injuries, no deaths Village Housing March 6, 2015 in evening

South Hall Room 234 Open Flame No property damage, no injuries, no deaths

 Candles burned one side of cardboard cake box October 5, 2015 12:08 a.m.

Bailey House Kitchenette Cooking Fire Property damage: $4,300; no injuries, no deaths November 25, 2015 12:28 a.m. Unattended tea kettle burned stove top/hood; food and utensils also had to be replaced

***Below is the required data for each fire in an On-campus Student Housing Facility for 2014:***

Dascomb Hall Unintentional/Cooking No property damage, no injuries, no deaths

South Hall Unintentional/Hazardous Products No property damage, no injuries, no deaths

149 West College Unintentional/Cooking Property damage $10, no injuries, no deaths

45 North Cedar Unintentional/Hazardous Products Property damage: $25, no injuries, no deaths

Fairchild House Unintentional/Cooking No property damage, no injuries, no deaths

Tank Hall Unintentional/Cooking No property damage, no injuries, no deaths

96 Union Street Unintentional/Cooking No property damage, no injuries, no deaths

*Below is the required data for each fire in an On-campus Student Housing Facility for 2013****:***

Harkness House Unintentional/Cooking No property damage, no injuries, no deaths

Keep Cottage Unintentional/Cooking No property damage, no injuries, no deaths

Old Barrows Unintentional/Cooking No property damage, no injuries, no deaths

Tank Hall Unintentional/Cooking No property damage, no injuries, no deaths

62 North Pleasant Street Unintentional/Cooking No property damage, no injuries, no deaths

268 Goldsmith Unintentional/Cooking No property damage, no injuries, no deaths

**Oberlin College Residential Hall Fire Log**

The Safety and Security Office maintains a Fire Log for Residential Housing Fires, recording the date of the report, the nature of the fire, the date and time of day the fire occurred, and the general location of the fire. The **log** is available for review at the Safety and Security office, 159 West Lorain from 8:00am - 4:30 p.m. Monday through Friday, excluding holidays. The information in the fire log covers the most recent sixty days of residential fire reports and fulfills the public fire log requirement of the HEOA.