

Application for Reinstatement

Name: _____ T# _____

Division: A&S Conservatory Double Degree

Class Level: FR SO JR SR

I hereby apply to return to Oberlin College for the term/year beginning: Fall Spring Year: _____

Date of departure from Oberlin College: _____

What was the reason for your departure from Oberlin College? *Please see reverse side for additional information.*

Academic Disciplinary Student Accounts Medical Leave Other _____

Address (where mail will reach you):

Line 1: _____

Line 2: _____

Line 3: _____

City: _____ State/Province: _____

Zip: _____ Nation: _____

If this is a new permanent address and your file should be updated, please check this box

Phone # _____ Email: _____

Note: Students who are suspended/withdrawn may **not** transfer credit for courses taken at other institutions unless an appropriate office of the college (e.g., the Office of the Dean of Studies, the Committee on Academic Standing, Counseling Center) has required or recommended that work be taken elsewhere.

Filing Deadlines:

Students Returning from Medical Leave: Applications for approval to return from medical leave are considered on a rolling basis. Once a student's health is sufficiently managed and/or recovered to resume their studies, students are encouraged to apply as soon as possible for approval to return from medical leave. When health circumstances allow, the ability to plan ahead for their return for the next semester (selecting a class schedule, requesting housing and arranging local healthcare) can significantly improve a student's experience and smooth the transition back to Oberlin. Because some advance planning in several areas is required of the College to be ready for a student's return, as well as time and availability to process the application to return, applications received after JULY 15 are typically too late to consider for the semester that is about to begin and would be considered for spring semester return instead. Likewise, applications to return that are received after DECEMBER 15 will generally be too late for approval to return for the spring semester and be considered for return the following fall.

All Other Students: The deadline for the fall semester is JULY 1 to be cleared not later than August 15 and for the spring semester it is DECEMBER 1 to be cleared not later than January 15. Applications received after these dates will be considered only under exceptional circumstances. Students are encouraged to file an application as soon as they know when they wish to return. It is advantageous to get cleared as soon as possible in order to receive the maximum options for housing/dining, registration, and financial aid. Please be aware that these deadlines assume no delays in approval for returning to the campus. Students who have been suspended for academic or disciplinary reasons should allow at least THREE WEEKS processing time. **ALL** students must be completely cleared by the above deadlines in order to enroll for that semester. **NO EXCEPTIONS WILL BE MADE.** Conservatory and double degree students away for two or more consecutive semesters may be required to audition in order to return.

You may be required to make a \$300.00 matriculation deposit payable to Oberlin College by check or cash before registration and re-enrollment will be permitted. You will be notified if such a deposit is necessary.

ACADEMIC STANDING: Academic probation does not affect a student's return to Oberlin. However, students who were suspended or who withdrew on academic probation should be aware that they will be on probation when they return to campus. Students whose health conditions had an impact upon their ability to fulfill their duties as an Oberlin student prior to their departure may be required to fulfill part or all of the tasks entailed in applying to return from medical leave. Please contact the Academic Advising Resource Center for more information.

FINANCIAL OBLIGATIONS: ALL OUTSTANDING BILLS MUST BE PAID PRIOR TO RETURNING TO CAMPUS. Until students have been completely cleared to return, no materials for housing/dining or registration will be sent (nor will applications for financial aid be acted upon). Any outstanding bills should be paid by the time of application, but students **MUST** be cleared by the deadlines listed on the front of this form in order to enroll for that semester. No exceptions will be made.

SUSPENSION FOR ACADEMIC OR DISCIPLINARY REASONS: Students suspended from Oberlin College must meet any special conditions imposed upon their return at the time of their suspension. They should consult their letter of suspension or the office which initiated the action to determine what they need to do. Any special conditions placed upon a student's return must be satisfactorily completed with the appropriate office by the first day of classes in order to enroll for that semester. No exceptions will be made.

NOTIFICATION OF APPROVAL: Students approved to return to Oberlin will be informed by email from the Academic Advising Resource Center/Office of the Registrar. Registration and housing/dining materials will be sent automatically at the correct time and it is important, therefore, to supply the Registrar's Office with a current mailing address. **STUDENTS ARE RESPONSIBLE FOR OBTAINING FINANCIAL AID FORMS** and should contact the Office of Financial Aid directly (see below).

Questions Should be Addressed To:

Academic Advising Resource Center	Carnegie 113	440-775-8540
Conservatory of Music	Bibbins 113	440-775-8293
Financial Aid Office	Carnegie 123	440-775-8142
Office of the Registrar	Carnegie 113	440-775-8453
Res Ed and Dining	Stevenson-Griswold	440-775-8472
Student Accounts	Carnegie 122	440-775-8457