Declaration of Major/Add a Second or Third Major/ Drop a Major

Please complete in black or blue pen only

You must read the instructions on the reverse side of this form carefully before completing it. Your signature certifies that you understand all general and major requirements for graduation as listed in the instructions and as discussed with your advisor(s). Please complete the requested information below.

Last Name ____________ First Name ____________ M.I. ____________ T# ____________
FR SO JR SR 5YR BA DD
Class (circle one) Degree (circle one)
Current Major(s) (or Undeclared): ____________________________ Current Advisor: ____________________________ Exp. Date of Graduation: ________________

Complete this section to indicate what you want to do
____ Declare my first major: ____________________________

____ Drop my major and add a new one: ____________________________

____ Add a second major: ____________________________

____ Drop one of my majors and add a new one: ____________________________

____ Add a third major: ____________________________

____ Drop my second or third major: ____________________________

Complete this section if you are declaring or adding a major (please use one form for each declaration or addition.)

I am declaring/adding the following major: ____________________________ Does this major have a concentration? (See reverse for list of majors that require a concentration). Please list the concentration you are also declaring: ____________________________

The following signatures are required when declaring or adding a major (Please note that once you declare a major, your major advisor will normally replace your current advisor):

Name of new major advisor ____________________________ Name of new major department chair ____________________________

Signature of new major advisor ____________________________ Signature of new major department chair ____________________________

Complete this section if you are dropping a major

I am dropping the following major(s): ____________________________

The following signature is required: ____________________________

Name of former major department chair ____________________________ Signature of former major department chair ____________________________

List all majors and minors you will have once you submit this form (so that we can confirm your academic record is correct)

Major 1: ____________________________ Minor 1: ____________________________

Major 2: ____________________________ Minor 2: ____________________________

Major 3: ____________________________ Minor 3: ____________________________

List courses to date, including the current semester, which will count toward the major you are declaring

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits Earned</th>
</tr>
</thead>
</table>

TOTAL COURSES TOWARD MAJOR ____________________________

List courses you plan to take in future semesters to complete the major you are declaring

<table>
<thead>
<tr>
<th>Course</th>
<th>Sem./Yr</th>
<th>Course</th>
<th>Sem./Yr</th>
</tr>
</thead>
</table>

I have discussed the general and major graduation requirements with my advisor(s) and I fully understand them.

Student’s Signature ____________________________ Date ________________

Please return the completed form to the Office of the Registrar, where a copy will be kept on file. You and your major advisor(s) will receive copies. You are strongly encouraged to notify any former advisor(s) of your decision.

Office of the Registrar, Last Revised August 2013
Instructions

Please read carefully before completing the form. Make sure you meet with your advisor to discuss the general and major requirements for graduation and what options you have to satisfy them. Your understanding of all requirements and guidelines is essential for your choice of major(s) and will help you achieve academic success at Oberlin. Institutional and major requirements are described in detail in the Oberlin Catalog (catalog.oberlin.edu)

Please consider the following regulations while you are determining your choice of major(s):

➢ Arts & Sciences students must declare a major by the time they complete 16 courses/64 credits. Double-degree students must declare an Arts & Sciences major by the end of their fifth semester.

➢ If you wish to declare or add a major, you need the signed approval of the new major department chair and an academic advisor in your new major department or program. (In some departments, the chair will also serve as the major advisor; in other departments, the chair will sign your form and will refer you to your major advisor.)

➢ If you wish to drop a major, you need to obtain the signature of the former major department chair.

➢ Your major requirements are those published in the Oberlin College Course Catalog current at the time you make an initial declaration of a major or add a new major. In individual cases, these requirements may be altered as necessary by the department or program. Any major requirement that you satisfy through substitution or take off-campus must have the approval of the department chair. Documentation for any exceptions to the major requirements must be on file in the Office of the Registrar.

➢ Please note that Arts & Sciences students cannot major in a Conservatory department; Conservatory students cannot major in an Arts & Sciences department; Double-Degree students must have a major in each division.

When you meet with your advisor, don’t hesitate to ask whatever questions you might have, not only about your major, but also about the general graduation requirements. Consider discussing the following:

➢ curriculum exploration requirement
➢ quantitative & formal reasoning requirement
➢ writing requirement
➢ cultural diversity
➢ winter term requirements
➢ departmental honors program
➢ study-away opportunities
➢ graduate school plans
➢ career options

➢ The following majors offer a concentration within the major which is recorded on your permanent academic record. Please consult the catalog for choices and indicate a concentration on the reverse.

Comparative American Studies
Creative Writing
Dance
Economics
English
Jewish Studies
Physics
Visual Arts

➢ Students planning to graduate mid-year must complete the declaration of major or change of major process by the end of add/drop in September. Students planning to graduate in May must complete the process by the end of add/drop in February.