Independent Enrolled Not In Residence (ENR) generally applies to students who are participating in programs sponsored by individual departments of Oberlin College: the Danenberg Oberlin-in-London Program, and the Oberlin in Italy Program.

Students wishing to participate in these programs apply directly to the appropriate on-campus department in consultation with their academic advisor (and in the case of double-degree and Conservatory students, the Associate Dean of the Conservatory). Once accepted to the program, students must file Enrolled Not In Residence forms with the appropriate office. Credits earned in these programs are internal Oberlin credits and no transfer of credit is involved.

Under special circumstances, students may arrange for independent study in appropriate off-campus locations. This independent study status is limited to students who have completed two or more semesters at Oberlin.

Such independent study is arranged with and overseen by Oberlin faculty members and is approved in advance by the Associate Dean of Academic Advising and Registrar for students in the College of Arts and Sciences and by the Conservatory Associate Dean for Conservatory students. This status is normally granted for less than full-time study. Students pay Oberlin College tuition for this work, which must be completed within a specified semester. Deadlines for application for the following semester are the first Friday in December for a spring program, and the first Friday in May for a fall program.

In both types of Enrolled Not In Residence, students' matriculation deposits will be refunded upon graduation. Students are responsible for notifying the appropriate offices of any change in plans and face forfeiture of their matriculation deposits if such notice is not given.

1. A student may register for Off-Campus Independent Study (999) after meeting with the Associate Dean, consulting with and finding a faculty sponsor, and being approved for the ENR. Off-Campus Independent Study may consist of a combination of reading, writing, research, and internship.

2. The ENR proposal must be submitted to and approved by the Associate Dean who will notify the Registrar. Normally, applications for ENR must be received by the AARC/Registrar by the first Wednesday after Fall break for a Spring ENR and the first Wednesday after Spring Break for a Fall ENR.

3. ENR programs will only be approved when there is an educational justification requiring an off-campus location or resource.

4. Oberlin College tuition will be charged under independent ENR status. The current costs may be found at this link: http://catalog.oberlin.edu/content.php?catoid=40&navoid=1442.

5. Independent ENRs are normally taken for one or two full courses (four or eight credits). In rare cases, a student may request an ENR for a half course (two credits). ENR programs requiring more than two full courses (eight credits) are extremely rare and approved only in a limited number of cases in which the particular educational justification for the off-campus study has been carefully evaluated. An ENR of more than two full course (eight credits), if approved, will require careful preparation and at least two faculty sponsors.

6. Credits will be determined by consultation between the student and the faculty sponsor(s) after agreement upon the nature of the work to be done and the way in which it will be evaluated; credit will be granted upon recommendation from the faculty member(s) that evidence has been submitted to demonstrate the completion of the agreed-upon study. ENR work must be completed by the end of the semester in which it was begun. Grades are submitted by faculty members at normal deadlines for seniors and other students.

7. Credit for ENR projects may be counted toward a major only after approval by the Department or Program, or, if applicable, the IM Committee. Such approval should be submitted at the time a student applies.

(over)
Independent Enrolled-Not-In Residence Proposal

Instructions: Complete form, seek applicable signatures, and then submit form to the Academic Advising Resource Center/Office of the Registrar: Carnegie 113 | P. 440-775-8450 | F. 440-775-8800

Student Name: ____________________________________________

T# _______________________________________________________

Project title: ____________________________________________

Department: _____________________________________________

Faculty sponsor: __________________________________________

Major credits: Yes _______ No _______

Signature of Department chair or program director is required for major credit:

_________________________________________________________________ Date: ________________

Check one: Full course (4 credits): ______ Type of grade (letter or P/NP): ______

Half course (2 credits): ______ Type of grade (letter or P/NP): ______

Method of evaluation: __________________________________________

Date for submission of work: _________________________________
(this date should be by December 10 for fall semester, May 10 for spring semester, or August 15 for summer work, so that there is enough time for mail service, evaluation and submission of grades at the usual deadline.)

Project Description: (please attach a separate sheet if necessary):

Signature of Faculty Sponsor: __________________________________ Date: ________________

Signature of Associate Dean of Academic Advising and Registrar: __________________________________ Date: ________________