

REGISTRATION REQUEST FOR A RECORDED AUDIT

OFFICE OF THE REGISTRAR

T# _____ Name: _____ Date: _____

Which semester and year are you requesting a recorded audit?

Fall _____ Spring _____ Summer _____

Audit Policies and Instructions

- Normal deadlines apply for auditing requests; the add/drop deadline for semester and module courses applies to registering for audit.
- Certain courses are not appropriate for auditing: the College reserves the right to limit registration for audit to certain courses.
- The instructor's signature is required for each audit.
- Only two courses may be audited. Check here if this is your second audit _____
- Official audits require a fee. This fee will be billed to your account through the office of Student Accounts. Fees are \$30 for the first course and \$70 for the second course. The audit fee is non-refundable.

Subject: _____ **Course #:** _____ **CRN:** _____ **Credits:** _____

Title: _____

Instructor Signature: _____

Subject: _____ **Course #:** _____ **CRN:** _____ **Credits:** _____

Title: _____

Instructor Signature: _____

If unable to apply pen to paper signature on this form, please collect email approval from your instructor. Then, create one email and attach instructor email and this completed form. Send to registrar@oberlin.edu.