Trainings AVAILABLE

REACH OUT TO US TO REQUEST TRAINING!

WHAT WE OFFER:
Click on each subject for more information, tools, and resources

HR TOOLS
• PeopleAdmin
  ◦ Beth Gonzales
  bgonzale@oberlin.edu
• ViDesktop
  ◦ Beth Gonzales
  bgonzale@oberlin.edu
• TimeClock plus
  ◦ TimeEntryHelp@oberlin.edu

HR PROCESSES
• New Hire Benefits
  ◦ Marion Burnworth
  mburnwor@oberlin.edu
• Student Employment
  ◦ Student.Employment@oberlin.edu
• Independent Contractor
  ◦ Joe Vitale
  jvitale@oberlin.edu

HR SPECIALIZED
• FMLA
  ◦ Marion Burnworth
  mburnwor@oberlin.edu
• Union
  ◦ Maggie Nieves
  mnieves@oberlin.edu

ADDITIONAL TRAINING OPPORTUNITIES VIA OTHER DEPARTMENTS

CIT
OberView
Banner
Finance
Chrome River
Budget

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