

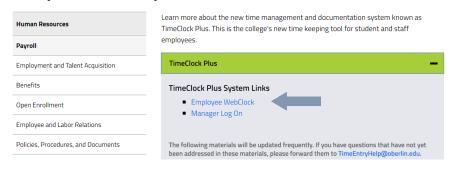
OCOPE TimeClock Plus Short Guide



Accessing TimeClock Plus

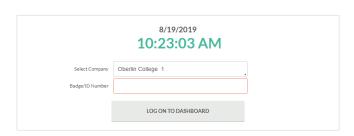
- You may access the web interface online:
 - o Oberlin.edu/human-resources/compensation-payroll
 - o https://205110.tcplusondemand.com/app/webclock/#/EmployeeLogOn/205110/1
- From the site, expand the TimeClock Plus bar and select "Employee WebClock"

Compensation/Payroll

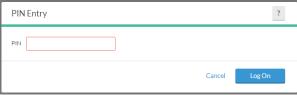


Clocking Using Web

• On the TCP site, enter your T-Number without the letter T or leading zeros in the Badge/ID Number.



You will then be prompted to enter your PIN, which will be the last four digits of your SSN.



Once logged in, you'll see the following options on the homepage menu bar

