

**OBERLIN COLLEGE
TUITION SCHOLARSHIP PLAN
FOR CHILDREN OF
ADMINISTRATIVE ASSISTANTS
SUMMARY**

ELIGIBILITY OF EMPLOYEE:

-Must be employed as a classified Administrative Assistant **for two continuous years immediately prior to eligibility.**
-Classified AAs in part-time positions will have the scholarship amount prorated.
-AAs employed for nine months, 37.5 hours per week are considered full-time under the Tuition Scholarship Plan.

ELIGIBILITY OF CHILDREN:

-Must be **natural or legally adopted child**, under age 26.
-Must be listed currently and on most recent tax return as a **dependent** for tax purposes.
-Must be working toward **first bachelor's degree.**
-Must attend a regionally **accredited** institution of higher learning.

SCHOLARSHIP AMOUNTS:

-If child is accepted at Oberlin College: **100% tuition.**
-For colleges belonging to the Great Lakes Colleges Association (GLCA): Oberlin has a full tuition exchange program with these colleges, in effect as long as the tuition exchange program exists and Oberlin College remains a member of the program.
 -For eligible colleges other than Oberlin, **20% of Oberlin's current tuition** or the tuition of the institution, whichever is less.
-Child is eligible for **8 semesters** or **16 quarters**; 12 quarters if attending only 3 quarters per year—the entire benefit for that year will be divided by 3.

OTHER INFORMATION:

Children are eligible if they are...

-Children of retirees who retired because of age, provided they were born or adopted before the date of retirement.
-Children of deceased employees who were employed by the College for at least five years in a classified position and who died during such service, provided the children are dependents of the spouse of the deceased, and the spouse has not remarried.

Children are NOT eligible if their parent(s)...

-Left the employ of the College by ways other than retirement because of age or death while in service (e.g., disability, termination, unpaid leave, etc.).
-**Payment will be made to institutions only and only for tuition.**
-Other scholarships and awards for tuition will be subtracted from invoice prior to calculating the amount Oberlin College will pay.
-If both parents are College employees, the scholarships may **not** be combined.

PLEASE NOTE: THIS IS A SUMMARY ONLY.