How to Schedule an Exam in your ODA Online Profile

1. Login to your ODA Online Profile and go to "Alternative Testing" (left hand side of your home page)

2. Using the dropdown, select the appropriate class

Select "Schedule Exam"

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3. Enter the appropriate information, including exam type, date, time, and your requested accommodations. (i.e., Final, 12/19/2023, 9:00 am, extra time and scribe)

CLASS SCHEDULE(S) AND LOCATION(S)

Days	Time Start	Time End	Date Range	Location
TR	11:00 AM	12:15 PM	08/31/2023 - 12/01/2023	MUDD 306

Exam Detail

Request Type *: Select One ˅

View: Exam Schedule Availability

Date *: [   ] 📅

Hint: Enter date in the following format Month/Day/Year (i.e. 12/31/2010).

Time *: Select ˅   Select ˅

Services Requested (As Applicable) *

☐ Distraction Reduced Testing Environment   ☐ Extra Time 2.00x

☐ Scribe*

Additional Note: [   ]

Add Exam Request   **Back to Testing Requests Overview**

Select "Add exam request"