

Oberlin College

Payment Matrix - Obiebuy, Chrome River or Request for Payments

as of July 1, 2023

ObieBuy	Chrome River	Accounts Payable - Banner Direct Pay
Vendor Payments, for services like: Advertising Art objects for the Allen Memorial Art Museum Books for departments other than libraries Fed Ex and UPS departmental accounts Food supplies Legal fees Library books and periodicals at all libraries Magazine and newspaper subscriptions Mailing lists Membership dues Purchases from local Oberlin vendors \$500 or more Reprints from publications Speaker fees and honoraria Utilities Local Vendor Forms (LVF) The Hotel of Oberlin Inn All other expenses with purchase orders Any item being received at the Service Building docks Any supplier on the ObieBuy Home page	Employee direct reimbursements, such as: Airline tickets and ground travel College pcard expenses Employee out of pocket reimbursements Travel reimbursements Travel cash advances	Student payments not made through Payroll Student organization and club expenses Petty cash reimbursements All payments not in US dollars <i>Employee benefits and payroll deduction (HR only)</i>