

Account Request Form

User Information		College Affiliation
Last Name		<input type="checkbox"/> Faculty
First Name	Preferred First Name (if different than given name)	<input type="checkbox"/> Staff
Middle Initial	T#	<input type="checkbox"/> Student Org* (must be chartered)
Department		<input type="checkbox"/> College Org/Department*
Alternate E-Mail Address		<input type="checkbox"/> Shansi student <input type="checkbox"/> Shansi staff
Campus Address/OCMR Box	Preferred Telephone Number	<input type="checkbox"/> Special Student (Blackboard only)
<input type="checkbox"/> I would like my account information mailed to my office.		<input type="checkbox"/> Affiliate Scholar
<input type="checkbox"/> I would like to pick up my account information at the CIT Help Desk.		
Would you like to receive news and up-to-date service outage information from CIT?		<input type="checkbox"/> Yes <input type="checkbox"/> No

***Organization Information**

Organization or Department Name		
Requested ObieID (e.g., jdoe; may be no longer than 8 characters)	Requested Alias (e.g., jane.doe)	@oberlin.edu

Acknowledgement of User Responsibilities

The computing facilities of Oberlin College are provided for responsible use by the College community. All aspects of this use are governed by appropriate policies. The document entitled "Acceptable Use Policy," found on the CIT website, presents an overview of these rules. You are responsible for following the rules in this document, all companion documents, posted signs, and directions from authorized staff. Accounts are provided only for personal use; *do not* disclose usernames or passwords to others; always safeguard your password(s). Please indicate that you have read this notice and will abide by these policies by signing and dating below.

Signature	Date
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For CIT Use Only

<input type="checkbox"/> ID card sighted	Initials of CIT Staff	<input type="checkbox"/> or copy of ID card attached (if request not in person)
Account created by	Date created	
Username	Initial E-Mail/Blackboard Password	