



# NINDE SCHOLARS PROGRAM

## **Ninde Scholar Tutor**

**Overview:** The Ninde Program is seeking tutors to work with Oberlin City School students in grades 7-12, (starting in September 2019) in various subject areas and provide support in regard to college going idealization. Tutors may also work with students in grades 11 and 12 to work through the college search, application, enrollment, and financial aid process. Desired qualifications include strong reading and English skills with strong math and science background a plus, able to make a weekly commitment to 2 scholars (1 hour each scholar) for tutoring, ability to set and keep appointments, and understanding of the challenges of first generation college students. Oberlin College students must be in their second year and above to serve as a Ninde Tutor.

**Program Description:** The Ninde Scholars Program serves 7<sup>th</sup>–12<sup>th</sup> grade students in the Oberlin City School District. The program works with students who have a high financial need, and/or may be the first in their families to attend college. The role of the tutor is to provide academic support in classes that may challenge students, discuss college going and college preparation, reinforce student success, mentor students through career exploration and consistently be a presence in the scholars life.

### **Program Responsibilities:**

- Tutor 2 Scholars once a week (1 hour each) from September-May (Winter Term Excluded)
- Proactively contact scholars in order to set up and keep tutoring appointments
- Report information through tutor log weekly and surveys/feedback as requested by program facilitators
- Attend tutor meetings, trainings and lunches
- Participate in service projects with Ninde Scholars as available
- Participate in one college access program per semester
- Commit to tutoring for full academic year
- Attend Ninde Family events (4 per year) as available
- Serve as leader and mentor to Ninde Scholars
- Build strong relationships with scholars, program tutors and program facilitators

**Time/Days/Hours:** The Ninde Scholar schedule is flexible in terms of hours. Tutors meet with scholars on a weekly schedule that is mutually agreeable, 1 hour per week, per scholar. Tutor meetings, trainings and lunches (all paid time) will be determined based on a schedule that accommodates most tutors. Tutors are paid a starting rate of \$8.65 per hour.

**Application Process: Priority Application Deadline for Early Placement, Friday, September 6, 2019, for Fall 2019,** Please direct resume (including TNUMBER) and cover letter to Susan Pavlus, Director, Ninde Scholars Program [spavlus@oberlin.edu](mailto:spavlus@oberlin.edu) In addition, provide typed answers to the following questions:

1. What are the greatest skills you have to offer this program and how do you plan to use those skills if selected for this position?
2. Please describe a relationship in which you have tutored, mentored, or acted as a role model for someone younger than yourself.

**Qualifications:**

- 2<sup>nd</sup> Year Oberlin College student and above (2019-2020 Academic Year)
- Strong writing, reading and organization skills, with an ability to follow through with commitments
- Strong Math and Science background a plus
- Interest in working with students in grades 7-12, from various backgrounds and ability levels
- Ability to serve as a positive role model for Ninde Scholars
- Background check required (provided by the Ninde Program if hired.)