

# INDIVIDUAL MAJOR

## MINOR COURSE CHANGE FORM

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**PLEASE FOLLOW THESE INSTRUCTIONS WHEN COMPLETING THE FORM:**

1. *Minor changes are construed as additions of courses, substitution or deletion of a course; or change in the semester in which a course is to be taken. Minor changes should not affect the general IM plan.*
  2. *Discuss the minor changes with your IM advisors. If the advisors approve, they should sign this form.*
  3. *Prepare and include a revised course grid sheet for the semester(s) in which the change(s) will occur.*
  4. *Attach additional sheets of paper if necessary.*
    5. *Present the completed and signed form to the Chair of the IM Committee for consideration. If the minor changes are approved, the Chair will sign and forward the original form to the Academic Advising Resource Center/Registrar.*
    6. *Copies of this form go to the student, the IM Committee files, and the Academic Advising Resource Center/Registrar.*
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**Student's Name** \_\_\_\_\_ **T#** \_\_\_\_\_

**Current Class (circle one) SO JR SR 5<sup>th</sup>YR. Expected Graduation Date (MO/YR)** \_\_\_\_\_

**INDIVIDUAL MAJOR TITLE:**

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**PROPOSED CHANGE(S):**

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**BRIEF RATIONALE FOR THE CHANGE(S):**

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**Advisors' Signatures: 1)** \_\_\_\_\_ **Date** \_\_\_\_\_

**2)** \_\_\_\_\_ **Date** \_\_\_\_\_

*I have enclosed a revised course grid sheet,*

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*The IM Committee has approved the proposed minor change(s),*

**Chair's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_