

How to Request Accommodation Letters

Students must request accommodation letters EVERY semester

Step 1: Go to <https://whitney.accessiblelearning.com/Oberlin/>

Step 2: Sign in using your ObiID and password.

The first time you sign into the portal, you will be asked to complete a Confidentiality Agreement regardless if you signed a paper copy in the past. This is a one time process, and you may add or retract permissions at will.

Step 3: Once logged in, select the checkbox by the courses for which you would like to request accommodations.

Step 4: Click Step 2- Continue to Customize Your Accommodations once you have selected all of your courses

Select Accommodations for Your Class

Important Note

1. Courses may take **up to 48 hours** to display in the system after you have registered for them. If you do not see one or more of your courses in the list below **48 hours** after registering, please contact Student Accessibility Services - Center for Student Success.
2. Your courses might not display below if you are part of the course waiting list.
3. To request accommodations, select the checkbox(es) for the courses where they are needed, then click the button below to go to the next page to select your accommodations.
4. If you are **unable to select a checkbox** from the list of courses below, that means you have already submitted your request for accommodations for that course.
5. If you wish to **modify your accommodation request** (change or cancel a request), scroll down until your course is displayed and select either **Modify Request** or **Cancel Request**.

Step 1: Select Class(es)

- Fall 2021** - CSCI 150.01 - INTRO TO COMPUTER SCIENCE (CRN: 18983)
- Fall 2021** - FYSP 114.01 - KNOW YOUR PLACE (CRN: 19328)
- Fall 2021** - LEAD 050.34 - INTRO TO OBERLIN LIFE/LEARNING (CRN: 19682)
- Fall 2021** - MATH 133.01 - CALCULUS I (CRN: 19754)
- Fall 2021** - RHET 102.02 - WRITING FOR COLLEGE & BEYOND (CRN: 20788)

Step 2 - Continue to Customize Your Accommodations

Step 5: Select your Accommodation(s) for each course.

Step 6: The Select Accommodation Box is only for accommodations that require pre-semester coordination. Please note that only accommodations you are eligible for will show on the request form.

User Service Center: List Accommodation Requests

Final Step: Select Accommodation(s) for Each Class

GEOL 123.01 - Geology Of Natural Resources (CRN: 26014) [Class Details](#)

Instructor(s): Frederick Page
Days and Time(s): TR at 11:00 AM - 12:15 PM
Date Range(s): 02/18/2022 - 06/04/2022
Location(s): CARN 212 (Campus: M)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for GEOL 123.01

Alternative Testing Modified Final Exam Schedule: Final Exams at the Rate of One Per Day Use of a Computer for Written Work (Notes, Assignments, Quizzes and Exams)

HIST 106.01 - Modern China (CRN: 24348) [Class Details](#)

Instructor(s): Yu-chi Chang
Days and Time(s): MWF at 09:00 AM - 09:50 AM
Date Range(s): 02/18/2022 - 06/04/2022

Version 4.15C.220101
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[Link to Manual](#)

Questions or Concerns?
[LionHead Project's Wiki](#)

Step 7: Once completed, click the Submit Your Accommodation Requests

STAT 113.05 - Introduction To Statistics (CRN: 26019) [Class Details](#)

Instructor(s): Jeffrey Witmer
Days and Time(s): MTWTF at 01:30 PM - 02:20 PM
Date Range(s): 02/18/2022 - 06/04/2022
Location(s): SEVE 132A (Campus: M)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for STAT 113.05

Alternative Testing Modified Final Exam Schedule: Final Exams at the Rate of One Per Day Use of a Computer for Written Work (Notes, Assignments, Quizzes and Exams)

Submit Your Accommodation Requests [Back to List](#)