

**Coordinated Protest Protocol for College-Sponsored Events the Oberlin Hotel
Oberlin College, The Hotel at Oberlin, Oberlin City Police Department**

February 15, 2023 Revision

Commitment to Collaboration

Oberlin College, the Hotel at Oberlin management team, and the Oberlin City Police Department desire to work collaboratively to provide effective community-based safety services for college sponsored events at the hotel. Working together, we aim to: (1) minimize unlawful activity in a private business setting; (2) respect community members' rights to assembly and expression; and the community's history of social activism and collective action; (3) use best practices of community policing and crowd management techniques to effectively and quickly restore normal business operations in response to disruptive activity.

Oberlin College, the Hotel at Oberlin management team, and the Oberlin City Police Department recognize that developmentally appropriate interventions (e.g., de-escalation techniques, providing opportunities for individuals to make choices about the consequences they are willing to accept) are most effective to managing conduct of traditional college-aged adults.

Events that are likely to trigger this protocol include, but are not limited to:

1. Quarterly Oberlin College Board of Trustees Meetings (March, June, October, and December).
2. All Roads Lead to Oberlin Events (weekends in April).
3. Special events with controversial speakers.

Protocol

1. Oberlin College Campus Safety will be responsible for providing safety at college-sponsored events at the hotel when anticipated protest or disruptive activity is known.
 - Campus Safety will appear in plain clothes when sufficient advance notice is provided.
 - Campus Safety will not engage in physical contact with protestors unless done so in self-defense from imminent physical harm.
 - Campus Safety will request OPD assistance when law enforcement presence is needed.
2. OPD is responsible for providing law enforcement services for activities outside of the hotel.
3. The hotel is responsible for advising Campus Safety and OPD of its standards for guests (e.g., no noise makers or sound amplification).
 - The hotel is encouraged to work with Campus Safety to manage disruptive conduct during college-sponsored events. In any and all incidents where there is a perceived emergency or a threat to the health or safety of anyone, 911 should be called.

Pre-Event

Activity	Time Frame	Responsible Party
Community education regarding unlawful activity and consequences <ul style="list-style-type: none"> • noise makers or amplification is not permitted in the hotel without prior permission from hotel management • only authorized guests are permitted on the second floor for above • protestors may not block means of entry to or egress from the hotel; violate occupancy limits, create safety risks, or disrupt business operations inside the hotel 	On-going	Oberlin College
Identification of likely protest activities at the hotel	On-going	Oberlin College
Notify the hotel and OPD ¹ of anticipated protest activity at the hotel and Campus Safety staffing plans	On-going	Director of Campus Safety/ designee.

Event

Activity	Time Frame	Responsible Party
Campus Safety notifies the Hotel when they are on the premises – Erica Todhunter and the front desk staff	Upon Arrival	Campus Safety personnel
Hotel Staff works with on-site Campus Safety to manage non-violent activity	During Event	
Campus Safety or hotel staff calls OPD when law enforcement intervention is needed	During Event	Campus Safety personnel and hotel staff

Post-Event

Activity	Time Frame	Responsible Party
Campus Safety will notify OPD in writing of individuals or incidents of unlawful activity	Within 24 hours	Campus Safety personnel
Hotel staff will notify in writing Campus Safety and OPD of individuals or incidents of unlawful activity	Within event	Erica Todhunter
Hotel staff makes safety camera footage available to OPD for review upon request		Erica Todhunter
Team meets to de-brief any incident in which arrests are made	Within 2 days	OPD to organize meeting
Team meets on a quarterly basis for ongoing planning and review of protocol	Quarterly	Director of Campus Safety/Designee

¹ Primary contacts for Oberlin College, the hotel, and Oberlin Police Department are provided below.