

OCREECAS APPLICATION, 2025 INTERNSHIPS

The Oberlin Center for Russian, East European, and Central Asian Studies ([OCREECAS](#)) will be awarding three grants of up to \$5,000 each to send students to internships in the OCREECAS region during 2025. OCREECAS has a selection of affiliate internships, but students are strongly encouraged to develop their own internship opportunities with recognized institutions. Students are required to have at least one affiliate institution in the host country. Most internships are 2-3 months in length. OCREECAS Internships are open to currently enrolled students and graduates within the past two years, with priority given to REEES students and majors who have not previously received OCREECAS Internship Awards. Applications are due by 5pm on April 4, 2025 to kpaabus@oberlin.edu.

APPLICATION INFORMATION

If you are considering an OCREECAS application, it is highly recommended that you discuss your project plans far in advance of the deadline with OCREECAS Internship Coordinator, **Maia Solovieva**, Maia.Solovieva@oberlin.edu.

Materials that are required for internship application (combine all files into one PDF):

- Completed Application Form** (3rd page only of this document)

- Resume:** Attach a resume that includes your academic and extra-curricular interests, prior travel abroad, previous internships and/or work experience over the last 2-3 years. Please include what language courses you have taken and what languages you speak.

- Personal Statement** (400 words): Please write an essay that introduces the selection committee to who you are and how your life has shaped you. The essay also should demonstrate your ability to work independently and successfully with others in cross-cultural situations.

- Project Statement** (400 words): A concrete description of your internship proposal that includes why you are applying to a specific host country and institution, and how it relates to your course of study at Oberlin. Please be sure to describe your connection with the specific organization(s) where you intend to intern and what contact you have already had with them.

- Budget:** Attach a proposed budget statement estimating air travel, ground transportation cost, local accommodations, food budget, communications, visa, travel health insurance, research supplies, and so on.

- Passport:** Photo/scan of a valid passport.

- Letter of Affiliation:** Please be sure to include a letter of affiliation from the internship institution.

- Additional support materials as needed** (optional).

Please note the following:

- The completed application and all supporting materials are due by 5pm on April 4, 2025. To apply, please submit application materials (by email, as a single pdf) to Kristina Paabus, Director of OCREECAS (kpaabus@oberlin.edu).
- Notification of the awards will be made by April 16, 2024.
- Candidates for an OCREECAS internship must be prepared for the cultural differences they will encounter and adhere to the requirements of the host institution.
- Students who receive an OCREECAS Winter Term Grants are eligible to apply for OCREECAS internships.
- OCREECAS offers limited logistical support regarding visa requirements and travel arrangements.
- Awardees will be required to write a report (500 words) about their internship for OCREECAS, and may be asked to return to campus (in-person or virtually) to share information about their experience with current students. Please include 3-5 jpeg images with the final report.
- Students are required to complete their proposed project within one calendar year of award notification. Students who are not able to complete their projects are asked to return OCREECAS funding in full.
- *The OCREECAS Region includes the following: Armenia, Albania, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Macedonia, Moldova, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, and Uzbekistan. *Please note that OCREECAS does not support travel to locations with US State Department travel advisories of 3 or 4.*

CONTINUE TO PAGE 3 FOR THE REQUIRED APPLICATION FORM.

OCREECAS INTERNSHIP APPLICATION FORM 2025

Personal contact information:

Name: _____ Date of Birth: _____
Graduation Year (anticipated): _____ Languages: _____
Major(s)/Minor(s): _____
Oberlin Telephone Number: _____
Preferred Oberlin Mailing Address: _____
Cell Phone #: _____ Preferred Email: _____
Permanent Address and Telephone Number: _____

Emergency contact information (name and relationship of a family member, their home phone, cell phone, and email)

Internship:

Organization Name: _____
Organization Contact: _____
Telephone number and email of contact: _____
Intended length of internship: _____

References:

Please include 2 references (names, titles, email, phone)

1. _____

2. _____

Finalists may be invited to an interview in which they will present their project to the OCREECAS selection committee. Those selected for internships must participate in a mandatory zoom or on-campus orientation session, secure medical insurance with emergency evacuation coverage, and develop a crisis management plan to carry on their person while abroad. All chosen candidates are expected to act in accordance with College policies which they will review during the pre-departure orientation.

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Completed Application Form / **Resume** / **Personal Statement** / **Project Statement** / **Budget** / **Passport** / **Letter of Affiliation** / **Any additional support materials**

Applicant's signature _____ Date _____