

## **OCREECAS APPLICATION, 2024 INTERNSHIPS**

The Oberlin Center for Russian, East European, and Central Asian Studies ([OCREECAS](#)) is pleased to announce that this year it will be awarding three grants of up to \$5,000 each to send students to internships in the \*OCREECAS region during 2024. OCREECAS has specific affiliate internships to choose from, but students are also welcome to find their own internship opportunities with recognized institutions. Students are required to have at least one affiliate institution in the host country. Most internships are 2-3 months in length, but in some cases may be shorter or longer. OCREECAS Internships are open to currently enrolled students and graduates within the past two years, with priority given to REEES students and majors who have not previously received OCREECAS Internship Awards.

### **APPLICATION INFORMATION**

If you are considering an OCREECAS application, it is highly recommended that you discuss your project plans far in advance of the deadline with OCREECAS Internship Coordinator, **Maia Solovieva**, [Maia.Solovieva@oberlin.edu](mailto:Maia.Solovieva@oberlin.edu).

### **Materials that are required for internship application (combine all files into one PDF):**

- Completed Application Form** (3rd page only of this document)
  
- Resume:** Attach a resume that includes your academic and extra-curricular interests, prior travel abroad, previous internships and/or work experience over last 2-3 years. Please include what language courses you have taken and what languages (other than English) you speak.
  
- Personal Statement** (400 words): Please write an essay that introduces the selection committee to who you are and how your life has shaped you. The essay also should demonstrate your ability to work independently and successfully with others in cross-cultural situations.
  
- Project Statement** (400 words): A concrete description of your internship proposal that includes why you are applying to a specific host country and institution, and how it relates to your course of study at Oberlin. Please be sure to describe your connection with the specific organization(s) where you intend to intern and what contact you have already had with them.
  
- Budget:** Attach a proposed budget statement estimating air travel, ground transportation cost, local accommodations, food budget, communications, visa, travel health insurance, research supplies, and so on.
  
- Passport:** Photo/scan of a valid passport.
  
- Letter of Affiliation:** If you selected your own affiliate organization for an internship, please be sure to include a letter of affiliation from that institution (optional).
  
- Additional support materials as needed** (optional).

Please note the following:

- The completed application and all supporting materials are due by 5pm on April 10, 2024. To apply, please submit application materials (by email, as a single pdf) to Kristina Paabus, Director of OCREECAS ([kpaabus@oberlin.edu](mailto:kpaabus@oberlin.edu)).
- Notification of the awards will be made by April 22, 2024.
- Candidates for an OCREECAS internship must be prepared for the cultural differences they will encounter and adhere to the requirements of the host institution.
- Students who receive an OCREECAS Winter Term Grants are eligible to apply for OCREECAS internships.
- OCREECAS offers limited logistical support regarding visa requirements and travel arrangements.
- Awardees will be required to write a report (500 words) about their internship to share with OCREECAS, and will be asked to return to campus (in-person or virtually) to share information about their experience with current students.
- Students are required to complete their proposed project within one calendar year of award notification. Students who are not able to complete their projects are asked to return OCREECAS funding in full.
- \*The OCREECAS Region includes the following: Armenia, Albania, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Macedonia, Moldova, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, and Uzbekistan. *Please note that travel to Belarus, Russia, Turkmenistan, and Ukraine is not currently supported by OCREECAS.*

**CONTINUE TO PAGE 3 FOR APPLICATION FORM.**

## **OCREECAS INTERNSHIP APPLICATION FORM 2024**

### **Personal contact information:**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Graduation Year (anticipated): \_\_\_\_\_ Languages: \_\_\_\_\_  
Major(s)/Minor(s): \_\_\_\_\_  
Oberlin Telephone Number: \_\_\_\_\_  
Preferred Oberlin Mailing Address: \_\_\_\_\_  
Cell Phone #: \_\_\_\_\_ Preferred Email: \_\_\_\_\_  
Permanent Address and Telephone Number: \_\_\_\_\_  
\_\_\_\_\_

Emergency contact information (name and relationship of a family member, their home phone, cell phone, and email)

\_\_\_\_\_  
\_\_\_\_\_

### **Desired Internship:**

Organization Name: \_\_\_\_\_  
Organization Contact: \_\_\_\_\_  
Telephone number and email of contact: \_\_\_\_\_  
Intended length of internship: \_\_\_\_\_

### **References:**

Please include 2 references (names, titles, email, phone)

1. \_\_\_\_\_  
\_\_\_\_\_  
2. \_\_\_\_\_  
\_\_\_\_\_

Finalists may be invited to an interview in which they will present their project to the OCREECAS selection committee. Those selected for internships must participate in a mandatory zoom or on-campus orientation session, secure medical insurance, and develop a crisis management plan to carry on their person while abroad. All chosen candidates are expected to act in accordance with College policies which they will review during the pre-departure orientation.

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- Completed Application Form** /  **Resume** /  **Personal Statement** /  **Project Statement** /  **Budget** /  **Passport** /  Letter of Affiliation /  Any additional support materials

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_