

## APPLICATION FOR CONSERVATORY DEGREE RECITAL

To schedule a degree recital (Junior, Senior/MM/AD), please read the directions below and fill out the form on the reverse side. It **must** be approved by your applied faculty and then submitted to the Concert Production office.

*For spring recitals: you will need to sign up for a recital scheduling appointment – more info will be publicized at a later date with links to appointments via SignUp Genius.*

### **Students may begin reserving recital dates at the following times:**

Schedule Period Begins	Recital Dates
May 2025	August 28, 2025 - November 25, 2025 ( <b>Solo</b> Juniors and Seniors/MM/AD)
May 2025	August 28, 2025 - December 11, 2025 ( <b>Shared</b> Juniors and Seniors/MM/AD)
December 8, 2025*	February 3 - March 20, 2026 ( <b>Shared</b> Juniors and Seniors/MM/AD)
February 9, 2026**	March 31 - May 8, 2026 (Seniors/MM/AD <b>only</b> )

\* Scheduling appointments via SignUp Genius (12/8/25 - 12/12/25, then first come first served)

\*\* Scheduling appointments via SignUp Genius (2/9/26 - 2/13/26, then first come first served)

Degree recitals may not be scheduled on Mondays, against large ensemble or Artist Recital Series concerts, or against any guest master class or other degree, faculty, or guest recital of the same instrument.

All degree recitals will be scheduled to take place **before the beginning of reading period** of each term.

Venues available for degree recitals are Kulas and Stull Recital Halls, Warner Concert Hall, the Birenbaum, Fairchild Chapel, and the Cat in the Cream Coffeehouse. (**Exception:** Finney Chapel may be requested for recitals involving organ.) If performing a degree recital outside of a conservatory venue, the student will be responsible for contacting Concert Production to confirm that the recital was completed in order to receive credit with the registrar.

### **Juniors:**

- Before Thanksgiving: max. 50 min. of music (one hour and 15 min. recital slot).
- During Spring Term: Juniors are required to share a recital.
  - **35 min. of music per junior** (one hour and 15 min. recital slot).
- **Up to one hour** of dress rehearsal may be scheduled with Concert Production one month prior to recital date.

### **Seniors:**

- **Max. 50 min. of music** (one hour and 15 min. recital slot).
- **Up to two hours** of dress rehearsal may be scheduled with Concert Production one month prior to recital date.

### **TO ARRANGE FOR:**

- Harpsichord (tuning/move): contact [dkazimir@oberlin.edu](mailto:dkazimir@oberlin.edu) (David Kazimir)
- Fortepiano (tuning/move): contact [dbreitma@oberlin.edu](mailto:dbreitma@oberlin.edu) (David Breitman)
- Continuo organ (tuning/move): contact [dkazimir@oberlin.edu](mailto:dkazimir@oberlin.edu) (David Kazimir)
- Prepared piano: contact [jcavanaugh@oberlin.edu](mailto:jcavanaugh@oberlin.edu) (John Cavanaugh)
- Audio Services (sound reinforcement): contact [conaudio@oberlin.edu](mailto:conaudio@oberlin.edu)

Conservatory Audio Services will provide, as a matter of course, audio recording and live streaming of degree recitals. Although recording and streaming is the assumption for degree recitals, students retain the right to opt out of this service. For more information, or for other audio support, contact Audio Services ([conaudio@oberlin.edu](mailto:conaudio@oberlin.edu) | 440.775.8272 | Central 33).

**There is a different protocol for Jazz Students who wish to perform in the Cat in the Cream during Spring Term. Please contact Concert Production for more information and the applicable form.**

### **CANCELLATION POLICY:**

Due to the large number of performances sponsored by the conservatory each term, it is extremely important that students perform on their assigned dates. **All requests to cancel a degree recital require a completed Application for Degree Recital Cancellation with the signature approval of the appropriate applied faculty.**

- The authorization to cancel a degree recital date will require the approval of the Associate Dean for Student Academic Affairs. Typically, a cancellation will be authorized only for reasons of health or family emergency.
- The cancellation of a degree recital date for other reasons is considered, in the main, an unauthorized cancellation. In these cases, the student is to submit this form directly to Concert Production. An unauthorized cancellation will result in the student being reassigned a recital venue that may include rooms other than Kulas and Stull Recital Halls and Warner Concert Hall.

# APPLICATION FOR CONSERVATORY DEGREE RECITAL

(Please carefully read the reverse side before completing this form.)

STUDENT NAME \_\_\_\_\_ T# \_\_\_\_\_ DATE \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_ INSTRUMENT \_\_\_\_\_

APPLIED FACULTY NAME \_\_\_\_\_

Senior Recital\*\*  PD / AD / MM Recital (circle one)  Musical Studies Major

Junior Recital | *optional: enter requested recital partner's information below. Their applied faculty must also sign this form.*

STUDENT NAME \_\_\_\_\_ T# \_\_\_\_\_ INSTRUMENT \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_ APPLIED FACULTY \_\_\_\_\_

\**Juniors must have passed their sophomore jury to be eligible to apply for a junior degree recital.*

\*\**Only students who have completed/are enrolled in Aural Skills IV may perform their senior degree recital. Students who have not fulfilled this requirement must have signature approval from the Associate Dean for Student Academic Affairs (Bibbins 123).*

Associate Dean

Recitals must be scheduled during academic weeks in predesignated slots, beginning at the following times:

- Tuesdays – Fridays: 4:30 or 7:30 pm
- Saturdays & Sundays: 12:30, 2:30, 4:30 or 7:30 pm

**Degree recitals may not be scheduled on Mondays, against large ensemble or Artist Recital Series concerts, or against any conservatory-sponsored event of the same instrument.**

Go to the EMS Web App to locate available dates/times (<https://oberlin.emscloudservice.com/web/Default.aspx>) and list below a maximum of three dates/times in order of preference. **Prior to submitting this form, make sure your accompanist/other performers, faculty, and family are available to attend all date(s) listed.**

Recital Date	Day of Week	Recital Time	Venue
1			
2			
3			

I am requesting a harpsichord, continuo organ, fortepiano, prepared piano, or sound reinforcement for this recital.

**Signature of applied faculty is required:**

\_\_\_\_\_

Applied Faculty

**Signature of applied faculty for junior recital partner:**

\_\_\_\_\_

Applied Faculty for Junior Recital Partner

Submit to Concert Production Office (Bibbins 125). A confirmation of your performance date will be sent via email.

**Concert Production** | [conpro@oberlin.edu](mailto:conpro@oberlin.edu) | 440.775.8610 | Bibbins 125 | <https://www.oberlin.edu/concert-production>

**Office Use Only**

DATE \_\_\_\_\_ DAY \_\_\_\_\_ TIME \_\_\_\_\_ VENUE \_\_\_\_\_

INITIALS \_\_\_\_\_ COMMENTS \_\_\_\_\_