**Checklist**

**Elements of Informed Consent**

**Consent forms should be written in lay language easily understood by the target population.**

**Note: A copy of the consent form and/or contact information should be given to each participant.**

\_\_\_\_\_ 1. A statement that the study involves research

\_\_\_\_\_ 2. An explanation of the purposes of the research

\_\_\_\_\_ 3. The duration of the participant’s participation

\_\_\_\_\_ 4. A description of procedures to be followed

\_\_\_\_\_ 5. Identification of any experimental procedures

\_\_\_\_\_ 6. A description of foreseeable risks or discomforts to the participant

\_\_\_\_\_ 7. A description of any benefits to the participants or any others that may be expected from the research

\_\_\_\_\_ 8. A disclosure of appropriate alternative procedures or courses of treatment, if any

 that might be advantageous to the subject

\_\_\_\_\_ 9. A statement describing the extent, if any, that confidentiality will be maintained

\_\_\_\_\_ 10. A statement that the subject may discontinue participation at any time without penalty or loss of benefits.

\_\_\_\_\_ 11. An explanation of who to contact for answers to questions about the research study or who to contact in the case of a research related injury or adverse effect. This should include the Principal Investigator’s name, title and contact information; if applicable, the faculty supervisor’s name, title and contact information; **AND** for question regarding the rights of human participants, the IRB Chair (include name of current chair), College of Arts and Sciences, Office of the Dean (775-8410).

\_\_\_\_\_ 12. A statement that participation is voluntary

\_\_\_\_\_ 13. A statement that refusal to participate involves no penalty or loss of benefits,

\_\_\_\_\_ 14. If applicable, an explanation about any compensation or medical treatments that may be available if injury occurs, what they may be and where to get further information