

Oberlin College, College of Arts and Sciences, Office of the Dean

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**For use by IRB Administrator only**

Proposal No:

Date Received:

Date Approved:

Expiration Date:

Exempt (Category:       )

Expedited (Reviewers:       )

Full Committee

Notification Sent:

Signature:

REQUEST FOR RENEWAL (NON-EXEMPT)

Please refer to the original title and protocol number listed on the original submission. Approved protocols for non-exempt research must be renewed every year, and can be renewed up to two times. Completed renewal application forms should be emailed as an attachment to the Institutional Review Board at [ocirb@oberlin.edu](mailto:ocirb@oberlin.edu). All research on this project must stop if the original protocol approval has expired.

Background Information

Project Title:       Protocol Number:

Date Approved (must be less than three years ago):

If the principal investigator has changed, please provide the name of the original investigator:

If the faculty advisor has changed, please provide the name of the original advisor:

Investigator Information

Investigator’s Name:       Department:       Email:       Phone:

What is the investigator’s position? (Check one)

Faculty Member

Staff Member

Oberlin College Student

Graduate Student

Other (please describe):

Investigator’s Signature\*:       Date:

Oberlin College Student Projects

Is this project being conducted as a:

Course Project

Honors or Research Project

Other (please describe):

Faculty Sponsor Name:       Department:       Email:       Phone:

Faculty Sponsor Signature\*:       Date:

Graduate Student Projects

University Name:

Is this project being conducted as a:

Course Project

Thesis Project

Other (please describe):

Faculty Sponsor Name:       Department:       Email:       Phone:

Faculty Sponsor Signature\*:       Date:

**\*** Your signature indicates that you are requesting renewal of a previously approved project and that all procedures are the same as represented in the original application. Further, you agree to continue to monitor the research, and will notify the IRB of any significant problems or changes. Please type in your name as an electronic signature. For an electronic signature to be accepted, the protocol must be emailed from the faculty or faculty sponsor’s email account.