

Submitting Your Online Housing and Dining Forms

► Required of all students

Please print or type.

Questions:
440-775-8472 (office)
440-775-8149 (fax)
resed@oberlin.edu

Oberlin College
Office of Residential Education
and Dining Services
Stevenson Hall, Griswold Commons
155 N. Professor St.
Oberlin, OH 44074

DEADLINE for online application: June 10, 2009

This page is for your reference only; you need not submit it to the Office of Residential Education

Note: If you do not have Internet access, please contact the Office of Residential Education and Dining Services; a staff member will be able to assist you.

Accessing Your Oberlin E-Mail Account

To submit your housing and dining application, you must use your ObieID (user name and password). See the Student Record and Course Registration Information section in this book for a detailed description of the ObieID and instructions on how to log in for the first time in order to establish your Oberlin College e-mail account and change your pre-set password.

Once you have established your Oberlin e-mail account, you will be able to use the same ObieID (user name and password) to log on to the online housing and dining application system.

Submitting Your Online Application

The online housing system will be available starting May 29, 2009. You must complete your submission by midnight EDT on June 10, 2009. Follow the instructions below to complete your application:

1. Open the Residential Education and Dining Services web site (www.oberlin.edu/resed). The online housing and dining applications are best viewed with Internet Explorer 5 or higher, Netscape 4.7 or higher, Safari, or Mozilla.
2. Choose the *New Students* link. Next, choose the *Housing and Dining Application* link.
3. Log in to the Housing and Dining web-based software using your ObieID (username and password). See page 8 in this book for instructions on your Obie ID.
4. Complete all portions of the application. The fields marked with red asterisks are required. Holding the cursor over any underlined item will provide additional information about that item. If you have questions, please contact us at the office e-mail address above (using your OCMail account) or by telephone.
5. Be sure to click the submit button.

You may edit any of your preferences on the Housing and Dining Application until midnight EDT on June 10, 2009.

Housing and Dining Application Checklist

All hard-copy forms must be received by the Office of Residential Education and Dining Services by 5 p.m. EDT on June 10, 2009. This checklist is provided for your convenience and does not have to be returned to Oberlin.

Required of All Students

- Housing and Dining Application
 I submitted my application online.
 OR
 I have contacted the office for assistance.
- Photo for ID Card.
 I e-mailed a digital photo to photo-id@oberlin.edu.
 OR
 I sent a photo with the form enclosed in this book.

Required of Students Selecting Special Housing Options

- I have indicated a preference for living in a program house.
 I have completed the additional Program House Application.
 I have e-mailed it to resed@oberlin.edu.
- I have indicated a preference for living on the Quiet Floor.
 I have completed the additional Quiet Floor Application.
 I have e-mailed it to resed@oberlin.edu.
- I have indicated a preference for living in the Substance-Free Area.
 I have completed the additional Substance-Free Housing Application.
 I have e-mailed it to resed@oberlin.edu.

Optional Submissions

- I have submitted my Obie Dollars deposit form with my check.
 I have returned the form in this book to the Office of Residential Education and Dining Services, along with my check.