



Office of Educator Preparation
Michele Lehman, Assistant Director

Superintendent of Public Instruction
Susan Tave Zelman

October 11, 2005

Dr. Jody L. Kerchner
Music Education Division
Oberlin College
77 W. College Street
Oberlin, OH 44074

Dear Dr. Kerchner,

The Office of Educator Preparation has reviewed Oberlin College, Music Education Division's Preconditions Response Report dated August 15, 2005. The Preconditions Report has been accepted. Prior to the on-site visit scheduled for October 7-11, 2006, please clarify any noted items listed after each precondition below:

Precondition #1: The institution recognizes and identifies a professional education unit that has responsibility and authority for the preparation of teachers and other professional education personnel.

Met

Precondition #2: A dean, director, or chair is officially designated as head of the unit and is assigned the authority and responsibility for its overall administration and operation.

Met

Precondition #3: Written policies and procedures guide the operations of the unit.

Met

Precondition #4: The unit has a well developed conceptual framework that establishes the shared vision for a unit's efforts in preparing educators to work in P-12 schools and provides direction for programs, courses, teaching, candidate performance, scholarship, service, and unit accountability.



Met

Precondition #5: The unit regularly monitors and evaluates its operations, the quality of its offerings, the performance of candidates, and the effectiveness of its graduates.

Met

Precondition #6: The unit has published criteria for admission to and exit from all initial teacher preparation and advanced programs and can provide summary reports of candidate performance at exit.

Met

Precondition #7: The unit's programs are approved by the appropriate state agency or agencies.

Met

Precondition #8: The institution must submit program reports for state review to the Ohio Department of Education for each program for licensure.

Met

Precondition #9: The institution is accredited, without probation or an equivalent status, by the appropriate institutional accrediting agency recognized by the U.S. Department of Education.

Met

We welcome any other questions or comments that you may have as you and your faculty prepare for Oberlin's upcoming on-site visit, October 7-11, 2006. Rhonda Zatezalo of the Office of Educator Preparation will be available to provide technical assistance in this regard. She may be reached by phone or email (614-387-2194 or Rhonda.Zatezalo@ode.state.us.oh).

Sincerely,



Michele Lehman
Assistant Director