

Dear Advisees,

I hope you had a productive and enjoyable break.

I am writing to remind you of several academic policies and upcoming deadlines that require my signature as your advisor. Please plan to talk with me well before the deadlines listed below.

Registration information for Spring 2010 will be available in your OCMR boxes as of Monday, October 26. The online schedule of classes for Spring 2010 is also available. Please make an appointment to discuss your Spring 2010 class schedule with me some time over the next two weeks. The registration period for Spring 2010 is Monday, November 9 through Friday, November 20 – you can view your individual registration times in PRESTO. Please remember that you'll need a Registration Alternate PIN (RAP) that I'll give you at the end of our meeting. You are required to complete the registration process during November; please plan ahead so that you are registered for a full course load by the end of your scheduled registration appointment.

If you haven't already, you should also start thinking about your Winter Term project. The Winter Term Fair is on Monday, October 26, 7:00 to 9:00 p.m. in the lobby of the Philips Physical Education Center. We can discuss your Winter Term project ideas during our advising meeting if you would like to do so. The deadline for Winter Term registration is Friday, December 4.

The offices of Dean of Studies and Dean of the College of Arts and Sciences are sponsoring a Majors Fair for first- and second-year students in the College of Arts and Sciences on Wednesday, October 28, 4:30-5:30 p.m. in the Science Center Commons. If you have not yet declared a major, you should find this event helpful as you consider your choices. You will also learn more about individual majors, study away, fellowships, and internships.

You'll be able to see your midterm grades on PRESTO on Thursday, October 29. If you are having difficulties in a given course or questions about your midterm grade(s), contact the course instructor(s) as soon as possible. You are also welcome to talk to me about problems you may be having in classes.

The last day to declare the P/NP or CR/NE option for full-semester courses is Tuesday, November 3. This is also the last day to withdraw from a full-semester course and to change credits in a variable-hour course. If you are considering withdrawing from a full-semester course, please remember that you should not allow yourself to fall below 12 credits as you may face an academic standing sanction. The advisor's signature is required on the forms for P/NP and CR/NE and for withdrawal from a course, so please make sure you schedule a time to see me in advance of the deadline if you need to use these forms. The same is true for the P/NP, CR/NE and withdrawal options for second-module courses; the deadline for those is Monday, November 23.

Looking forward to seeing you soon,

Your advisor