

# CHANGE OF STATUS REQUEST

## OBERLIN CONSERVATORY OF MUSIC/COLLEGE OF ARTS AND SCIENCES

**All students wishing to change division or degree at Oberlin must complete a Change of Status Request and return it to the office indicated below.**

*Status changes will NOT be processed until this form is on file.*

Additional requirements are listed below.

Name \_\_\_\_\_ Today's date \_\_\_\_\_

Campus telephone \_\_\_\_\_ OCMR \_\_\_\_\_ T# \_\_\_\_\_

Permanent Home Address \_\_\_\_\_  
street \_\_\_\_\_

city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

**Semester you wish to change status\***

\* Status changes for the current semester will only take place if the application is complete during the add/drop period of the current semester. All other changes will take place in the semester following the completion of the application.

**I am currently a student in: (please check one)**

\_\_\_\_\_ College of Arts & Sciences. Major \_\_\_\_\_ Advisor \_\_\_\_\_

\_\_\_\_\_ Conservatory of Music. Major \_\_\_\_\_ Advisor \_\_\_\_\_

\_\_\_\_\_ Double Degree Program. College Major \_\_\_\_\_ Advisor \_\_\_\_\_

Conservatory Major \_\_\_\_\_ Advisor \_\_\_\_\_

**Please circle the option below that best describes your request.**

Proposed Change	Required Steps
<b>A. Double Degree to Conservatory Degree (dropping A&amp;S degree)</b>	<ol style="list-style-type: none"> <li>1. Complete and submit Change of Status Request Form to Conservatory Associate Dean (Bibbins 123)</li> <li>2. Meet with Conservatory Associate Dean</li> </ol>
<b>B. Double Degree to A&amp;S Degree (dropping Conservatory degree)</b>	<ol style="list-style-type: none"> <li>1. Complete and submit Change of Status Request Form to Dean of Studies Office (Peters 205)</li> <li>2. Meet with Dean or Associate Dean of Studies</li> </ol>
<b>C. A&amp;S Degree to Double Degree (adding Conservatory degree)</b>	<ol style="list-style-type: none"> <li>1. Follow the instructions for Change of Status on the Conservatory Admissions website (<a href="http://www.oberlin.edu/con/admissions/">www.oberlin.edu/con/admissions/</a>)</li> <li>2. Complete and submit Change of Status Request Form to Conservatory Associate Dean (Bibbins 123)</li> <li>3. Meet with Conservatory Associate Dean</li> </ol>
<b>D. A&amp;S Degree transferring to Conservatory Degree</b>	<ol style="list-style-type: none"> <li>1. Follow the instructions for Change of Status on the Conservatory Admissions website (<a href="http://www.oberlin.edu/con/admissions/">www.oberlin.edu/con/admissions/</a>)</li> <li>2. Complete and submit Change of Status Request Form to Conservatory Associate Dean (Bibbins 123)</li> <li>3. Meet with Conservatory Associate Dean</li> </ol>
<b>E. Conservatory Degree to Double Degree (adding the A&amp;S Degree)</b>	<ol style="list-style-type: none"> <li>1. Complete and submit Change of Status Request Form to College Admissions (Carnegie Building)</li> <li>2. Meet with Dean or Associate Dean of Studies (Peters 205)</li> <li>3. Submit two A&amp;S teacher recommendations to College Admissions (available from College Admissions or Dean of Studies Office)</li> </ol>
<b>F. Conservatory Degree transferring to A&amp;S degree</b>	<ol style="list-style-type: none"> <li>1. Complete and submit Change of Status Request Form to College Admissions (Carnegie Building)</li> <li>2. Meet with Dean or Associate Dean of Studies (Peters 205)</li> <li>3. Submit two A&amp;S teacher recommendations to College Admissions (available from College Admissions or Dean of Studies Office)</li> </ol>

For Office Use Only: Action \_\_\_\_\_; CoS sem \_\_\_\_\_; Decision date; \_\_\_\_\_; Staff initials \_\_\_\_\_

**In the space below, please summarize your remaining educational plans while at Oberlin, and describe how this change of status would enhance your long term educational and career goals.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please complete and return this form to the office indicated in the chart on the other side. Thank you.**