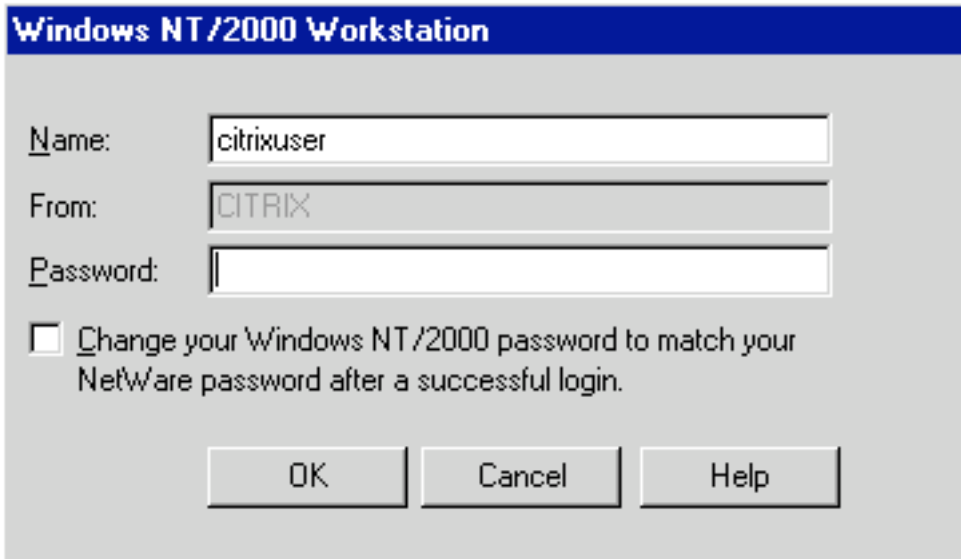


Changing your Citrix/Netware password

1. In the **Citrix ICA Client** folder in the **Applications** folder, find the **Change Netwk Pswds** file and double-click to open it
2. You will see a black screen with a Citrix/MetaFrame logo in the bottom right-hand corner. A red **Novell client logon** screen will also appear. In this logon screen, enter your current NetWare username and password in the fields. When you've entered the username and password, click **OK**. **NOTE:** if you get an error message here, click the **Advanced** button at the bottom of the window and change the Context to Metaframe. Click **OK**.
3. At this point, one of four things will happen:
 - You may get slight pause, and then a black Windows NT screen will appear. Skip to step 5, below.
 - You may get slight pause, and then a black Windows NT screen with a Welcome window will appear. Click **Close** to close the Welcome window and go to step 5, below.
 - You may get a dialog box asking you to **Deny** or **Allow**. Click **Deny**. A black Windows NT screen with a Welcome window will appear. Click **Close** to close the Welcome window and go to step 4, below.
 - **OR** you may get a dialog box that looks like this:



Windows NT /2000 Workstation

Name: citrixuser

From: CITRIX

Password:

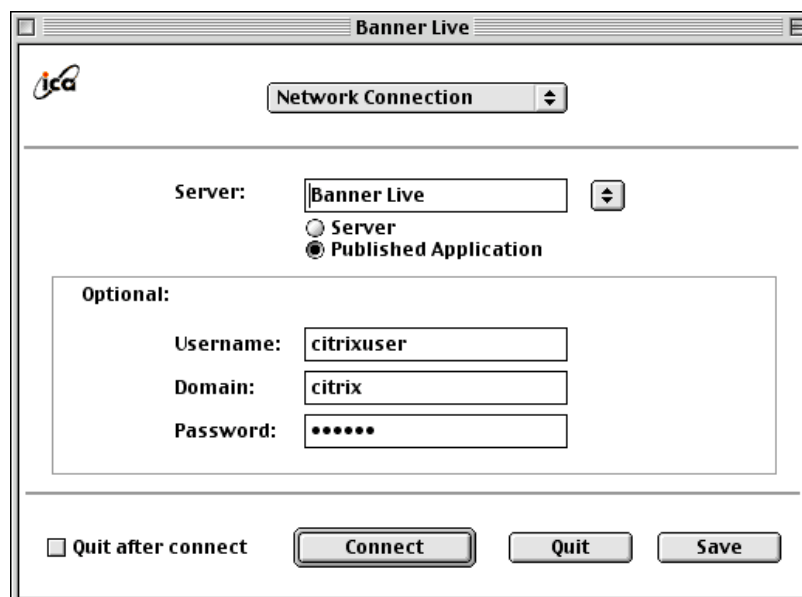
Change your Windows NT/2000 password to match your NetWare password after a successful login.

OK Cancel Help

If you get this dialog box:

- Enter your Citrix username in the **Name** field and your current Citrix password in the **Password** field.
- **Check the box** next to the "Change your Windows NT/2000 password..." message.
- Click **OK**
- Continue with step 4, below

4. If you haven't already, click **Deny** and/or **Close** to close the Welcome window.
5. At this point, you need to use a particular keyboard command; the command you use depends on the kind of desktop machine you have:
 - If you have a **PowerMac** or a **G3**: on the keyboard, press and hold the **Control** key, the **Apple** key, and the **Del** key (the one that is located under the Help key, NOT the Delete key next to the plus sign).
 - If you have an **iMac**: make sure the **Num Lock** is on, and then press and hold the Control key, the Apple key, and the decimal/period key on the keypad; the decimal key functions as the Del key when the Num Lock is on.
6. This key combination will bring up a **Novell Client** screen. Click the **Change Password** button in the lower left-hand corner.
7. In the Change Password screen, the **Citrix** and **Oberlin** items should both be highlighted on the left side of the screen. On the right side of the screen, enter your current Citrix/NetWare password in the Old Password field, and enter the password you want to use in the next two fields. Click OK. You will get a message saying that the passwords have been successfully changed, and you'll be taken back to the black Windows screen.
8. Click on the **File** menu (next to the Apple menu) along the top menu bar, choose **Quit**, and then click **OK**.
9. Back in the **Citrix ICA Client** folder, locate the file called **Citrix ICA Client Editor** and double-click to open it. You will get a dialog box entitled **Citrix ICA Client Editor: untitled**.
10. From the top menu bar, click the **File** menu (next to the Apple menu) and choose **Open**.
11. In the dialog box that pops up, highlight the **Banner Live** file and then click the **Open** button. The Editor dialog box will fill in with information that looks like this:



12. In the lower half of this dialog box (in the section designated as **Optional**), make sure the **Username** field has your Citrix/NetWare username. Leave the **Domain** as **citrix**.
13. Enter the new Citrix password in the **Password** field.
14. **DO NOT CLICK THE CONNECT BUTTON.** When you've entered the username and password, click **Save** (you won't see anything happen when you Save).
15. Go back up to the **File** menu, choose **Open**, and this time highlight the **Banner Practice** file and click the **Open** button. Repeat steps 12-14 to set the username and password for the practice instance. **DO NOT CLICK THE CONNECT BUTTON;** click **Save** when you have entered the username and password.
16. Go back up to the **File** menu, choose **Open**, and this time highlight the **Change Network Passwords** file and click the **Open** button. Repeat steps 12-14 to set the username and password. **DO NOT CLICK THE CONNECT BUTTON;** click **Save** when you have entered the username and password
17. You can now close the Citrix ICA Client Editor application. The next time you use Citrix, or use a Netware server, your new password will be the one to use.