



Selective
Liberal Arts
Consortium

STUDENT GUIDELINES - BOSTON 2012

Friday, January 6, 2012

John Hancock Conference Center

40 Trinity Place, Boston, MA 02116

Phone (617) 933-7700 | <http://www.jhcenter.com>

1. Directions to the **John Hancock Conference Center** are included on the reverse side, along with hotel and parking information. You are responsible for your own travel, meal, and housing arrangements during the interview days.
2. Public transportation is excellent in Boston, however parking is not. Directions to the Conference Center can be found on the website at <http://www.jhcenter.com> and are included on the reverse side. Allow plenty of time for travel; your promptness is vital to the success of the Recruiting Day. Keep in mind that there may be major delays getting into the city.
3. YOU **MUST** REPORT TO THE STUDENT REGISTRATION AREA **AT LEAST HALF AN HOUR BEFORE YOUR FIRST SCHEDULED INTERVIEW IN THE MORNING, AND ALSO HALF HOUR BEFORE YOUR FIRST INTERVIEW IN THE AFTERNOON, OR YOUR INTERVIEW SLOT WILL BE GIVEN TO AN ALTERNATE.** You will check in for all of your morning interviews at one time; you will then need to check in for your afternoon interviews at one time.

When you check in the first time, please give the Student Registration Desk your cell phone in case we need to reach you during the day.

4. There will be a waiting area available, so you may arrive at the John Hancock Conference Center anytime after 8:30 am on Friday, January 6. Students who are “on-deck” (the next person to be interviewed) will wait in a designated area. **Twenty (20) minutes** before each interview, you will take a seat in the “on-deck” area to wait to be called by the employer.
5. If a travel or other **EMERGENCY** arises...

Prior to the Day of the Event (Friday, January 6)

Contact Susan Smith at Vassar College Career Development Office at **845-437-5285** or susmith@vassar.edu (email is preferred). If you are not able to reach anyone at Vassar College, you may leave a message with Amy Feifer at Haverford College, 610-896-1181.

On the Day of the Event

You should call Susan Smith at **845-392-3866** or Debra Saporetti at **717-330-3170**. You can also call the hotel at **617-933-7700** and ask to speak to Susan or Debra or another member of the Selective Liberal Arts Consortium staff. **It is important that you speak to a person and not just leave a message.**

If you have an emergency, and you do not call and miss your morning interviews, you will be considered a No-Show; all your interviews will be offered to other candidates, even if you show up later in the day.

SLAC’s Weather Emergency Announcement Line is 717-245-1137.

Normally the recruiting day occurs regardless of the weather. However, if the weather is extremely bad (state of an emergency or a blizzard), you can call 717-245-1137 to hear an announcement about the status of the recruiting day. This is an announcement line only - you may not leave a message.

6. Please honor the commitment you made by accepting your interview(s) at the Recruiting Day. If there is any question as to your ability to attend, you are obligated to contact your career center office as soon as possible.
- **Attire:** Dress is typically Business attire. Suits are appropriate for both men and women.
 - **Interview Tips:** Be sure to brush up on your interviewing skills. Also check with your career office to schedule a practice interview prior to your SLAC interviews. Research the organizations with whom you will be interviewing.

- **What to Bring:** Bring 10-15 extra copies of your resume as well as writing samples and/or transcripts as instructed by each employer. You may need them to submit for extra interviews. Bring extra cash for travel and food incidentals. Bring your smile and a firm handshake!
- **ACCOMMODATIONS:** If you need accommodations, there are several hotels in close proximity to the event. There are rooms available at the John Hancock Conference Center for \$109.00 a night– call (617) 933-7700 to make a reservation. **Please call to make a reservation before Tuesday, December 6** otherwise our block of rooms will be released. There are a variety of restaurants within walking distance from the interview site as well.

John Hancock Center | Directions:

By Car from Logan Airport

Follow signs to Sumner Tunnel. After exiting the tunnel take second right onto Rt. 93 north. Exit at Cambridge/Storrow Drive. Follow Storrow Drive signs to Back Bay and exit at Copley Square (a left exit). Turn right at the lights onto Beacon Street. At the second set of lights, turn left onto Clarendon Street. Follow Clarendon St. through (7) sets of lights and look for the Hard Rock Cafe on your left. Parking is available in the John Hancock garage, 1/2 block past the Hard Rock Cafe on the right.

By Car from West

Follow the Mass Pike (Rt. 90) East towards Boston and take Exit 22 (Prudential Center/Copley Square). Bear right to Copley Square. This will bring you onto Stuart Street. At the second set of lights, take a right onto Clarendon Street and look for Hard Rock Cafe on your left. The parking garage (John Hancock Garage) is a 1/2 block beyond the Hard Rock Cafe on the right-hand side of Clarendon Street.

By Car from North/South

Follow Route 93 towards Boston and take Exit 26 (Storrow Drive/Cambridge). Follow signs onto Storrow Drive/Back Bay. Follow Storrow Drive signs to Back Bay and exit at Copley Square (a left exit). Turn right at the lights onto Beacon Street. At the second set of lights, turn left onto Clarendon Street. Follow Clarendon St. through (7) sets of lights and look for the Hard Rock Cafe on your left. The John Hancock parking garage is 1/2 block past the Hard Rock Cafe on the right.

By Subway/Commuter Rail

Back Bay Station - Orange Line or Commuter Rail. Turn right on Dartmouth Street. Make first right onto Stuart Street. Make first right onto Trinity Place. We are on the left.

Copley Station - Green Line. Walk diagonally across Copley Square towards Trinity Church. Walk between Copley Plaza Hotel and John Hancock Tower onto Trinity Place. We are one block down on left.

