

# OBERLIN

COLLEGE & CONSERVATORY

TO: All Employees

FROM: Lori Gumpf  
Interim Manager of Employee Relations

DATE: September 1, 2010

SUBJECT: Smoking Policy

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Oberlin College has enacted a policy to limit smoking to outdoor areas on campus by its faculty, staff, students, and visitors. Smoking is banned at all times in all campus buildings and College-owned vehicles.

Smokers must stand far enough away from entrances, exits, and intake vents so people do not have to pass through smoke to enter or leave, or smell smoke from vents while within the building. Employees and visitors must smoke at least 30 feet away from doors and vents.

11/93, 6/07, 9/08, 9/09, 9/10